



# **SCHOOL DISTRICT No. 62 (SOOKE)**

3143 JACKLIN ROAD, VICTORIA, BRITISH COLUMBIA • V9B 5R1  
TELEPHONE: 250 474-9845 or 250 474-9800 FAX: 250 474-9825

## **SCHOOL BUS REGISTRATION SEPTEMBER 2012 – JUNE 2013**

To ensure bus service and route selection, **please register child(ren)** for the **2012-2013** school year by **Friday, March 09, 2012**. A seat **will not** be available if a rider is not registered. Seating will be assigned on a first come first serve basis. Bus routes will be designed during May and June. Routes will be confirmed in a letter sent to you via student report cards in **June**. Bus passes for middle and secondary students will be issued only to **PAID** riders in September.

The costs of registration are outlined below. **Registration fees are only refundable until September 28<sup>th</sup>, 2012, if routes are unavailable or unsatisfactory.**

### **Cancellation:**

Refunds will be issued only if the student moves out of the District. ***The refund will be pro-rated less a \$20.00 administration fee.*** Refunds will be processed only through the Board Office.

### **Bus Pass Replacement:**

Lost bus passes will be replaced for a **\$10.00 fee**.

**Note: Full payment is due by March 09 2012. (Fees are calculated per student rider and not determined on a per month basis. Fees will not be pro-rated unless you are new to School District #62 (Sooke).**

### **FEE SCHEDULE: Fees: Full- time children:**

1 Student	2 Students	3 Students	4 or more Students
<b>\$120</b>	<b>\$240</b>	<b>\$300</b>	<b>\$360</b>

**Families unable to pay transportation fees still need to register their students and contact the school principal to discuss alternate arrangements. Please note that a new request must be made each year.**

### **Questions?**

If you have questions about bus routes contact the Transportation Office at 250 474-9845. Current Routes are posted on the SD62 website. Questions about the payment of transportation fees should be directed to Reception at 250 474-9800.



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**Please complete and return this form along with full payment before March 09/2012 to your local school or to the School Board Office, 3143 Jacklin Road, Victoria, BC V9B 5R1.**

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Parent's/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Mailing address \_\_\_\_\_ Postal Code: \_\_\_\_\_

\_\_\_\_\_  
Home Phone Number

\_\_\_\_\_  
Work or Cell Number

Child's Name: \_\_\_\_\_ School \_\_\_\_\_ Grade in Sept 2012 \_\_\_\_  
                    First                      Last

Child's Name: \_\_\_\_\_ School \_\_\_\_\_ Grade in Sept 2012 \_\_\_\_  
                    First                      Last

Child's Name: \_\_\_\_\_ School \_\_\_\_\_ Grade in Sept 2012 \_\_\_\_  
                    First                      Last

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**School Attended last year:**  
\_\_\_\_\_

### **PAYMENT METHODS:**

Cash or Cheques payable to **S.D. # 62 (Sooke)**. **We now accept debit**. As an alternative to cheques parents may pay bus fees by **Visa, MasterCard**. Credit Card payments please see below:

I, \_\_\_\_\_, hereby authorize School District No. 62 (Sooke) to charge the following amount to my Visa/MasterCard or as follows: \$ \_\_\_\_\_

Type of card:            Visa            MasterCard            (Circle One)

Card #: \_\_\_/\_\_\_/\_\_\_/\_\_\_    \_\_\_/\_\_\_/\_\_\_/\_\_\_    \_\_\_/\_\_\_/\_\_\_/\_\_\_    \_\_\_/\_\_\_/\_\_\_/\_\_\_    Expiry Date: \_\_\_/\_\_\_

Signature: \_\_\_\_\_

**\*\*\* All students and parents must read and SIGN the BUS RULES on the reverse side of this registration form \*\*\***

<b>FOR OFFICE USE ONLY:</b>			
Bus Stops	<input type="checkbox"/>	Friday	<input type="checkbox"/>
SDS	<input type="checkbox"/>	PIF	<input type="checkbox"/>

## **RULES FOR STUDENTS RIDING IN BUSES**

1. **The bus driver is in complete charge** of the vehicle and of the students. It is expected that students will be courteous and obey instructions promptly.
2. At bus stops, students will line up for the bus and proceed toward the bus, onto the bus, or off the bus only when given permission by the driver.
3. Courtesy and respect among passengers is expected. Disruptive behavior and/or excessive noise disturb the safe operation of the bus and will not be tolerated. Nothing shall be thrown within the bus.
4. Respect for property is expected. Vandalism or willful damage to a bus will result in total removal of bus privileges and possible charges.
5. While travelling as passengers, students are to remain seated at all times while the bus is moving and until the bus comes to a complete stop. Personal belongings as well as heads and arms must be kept inside the bus.
6. Food or drink shall **not** be consumed on the bus. Glass bottles are **not** permitted on the bus.
7. Smoking or any open flame is **not** allowed on the bus at any time.
8. The use or spraying of any aerosol material will not be allowed on the bus due to allergies.
9. Objects that may cause injury (ice skates, ghetto blasters, bats etc) must be safely packaged (equipped with ice skate guards, placed in containers, etc). All possessions must be held by the pupils. Skateboards shall be carried in the bus baggage compartment if so equipped.

**ANY CONDUCT OF A SERIOUS NATURE (I.E. FIGHTING, ABUSIVE LANGUAGE, DEFIANCE OF SAFETY RULES) WILL RESULT IN IMMEDIATE BUS SUSPENSION.**

Although students will not be expelled from the bus by the driver, the student will be suspended in co-operation with schools and parents. No exceptions.

### **Notice to all Parents/Guardians and Students**

The Board of Trustees is committed to the Safety of all Students within the District, therefore, please be advised that effective September, 1995 some School District Buses have **VIDEO CAMERA SURVEILLANCE** equipment on board.

Tapes will only be viewed by the Transportation Supervisor and persons necessary to interpret matters of Safety.

Where a concern of Safety is noted on a tape, this may be shown to the students and parents/legal guardians involved.

Any illegal activity recorded may be reported to the appropriate authorities.

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**PLEASE SIGN BELOW TO INDICATE THAT YOU HAVE READ THE ABOVE RULES FOR STUDENTS RIDING IN BUSES.**

Student Rider #1 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Student Rider #2 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Student Rider #3 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_