

Fee Waiver Process for District Transportation – 2025–26 School Year

To initiate a fee waiver for district transportation, please follow the steps below to ensure your application is completed correctly. The district is committed to ensuring transportation access for all eligible students. Families who require financial assistance can apply for a fee waiver.

Step 1: Register for Busing

Before applying for a fee waiver, families must first register for bussing through the Sooke School District's Transportation Department.

-  **Bus Registration Dates:** March 1 – April 30, 2025
-  **Late Registrations:** After April 30, 2025, applications will be processed based on eligibility and on a first-come, first-served basis.

Step 2: Complete the Fee Waiver Form

Once registered, families can complete the Fee Waiver Form. Fee waivers are available to support families facing financial barriers to transportation.

- Forms are available at our schools and must be signed by both the applicant and the school administration. Forms can be obtained at the school's front office who will assist in having the appropriate administrator (principal or vice-principal) sign the form. If an in-person signature is not possible, families are encouraged to contact their school principal to explore alternative arrangements.
- Only one parent or guardian needs to complete the form, and they must be listed in MyEd as a parent or guardian.
- Enter the name of each student you are applying for, along with their grade for the upcoming 2025–26 school year.
- The school office will submit the completed form to the Transportation Department.

Important Information

Submitting a Fee Waiver Form does not guarantee transportation services. The Transportation Department will review your primary address to determine if you are eligible for bus service. To learn more about transportation eligibility, please visit: [Transportation](#) and scroll to the FAQ section. **If your transportation registration is approved, your fee waiver will be applied to the 2025–26 school year transportation fees.**

 **Questions?** Contact your school principal or the Transportation Department for assistance at bussing@sd62.bc.ca.