

**COMMITTEE REPORT OF THE
EDUCATION-POLICY COMMITTEE
School Board Office
May 5, 2026 – 6:00 p.m.**

Present: Christine Lervold, Trustee (Acting Chair)
Cendra Beaton, Trustee (Committee member)
Trudy Spiller, Trustee (Committee member)
Amanda Dowhy, Board Chair
Dana Savage, CUPE
Amanda Culver, STA
Corrinne Kosik, SPVPA
Ash Senini, SPEAC
Tom Davis, SPEAC
Paul Block, Superintendent/CEO
D'Arcy Deacon, Associate Superintendent
Lisa Leclerc, Associate Superintendent

Guest: Dee Dee McMillan, Island Health

1. CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES

With gratitude and respect, we acknowledge that we live, learn, and work on the traditional territories of the Coast Salish: T'Souke Nation, SĆIÁNEW (Beecher Bay) Nation, and the Nuu-chah-nulth: Paaʔčiidʔaṭh (Pacheedaht) Nation. We also recognize that some of our schools are located on the traditional territories of the MÁLEXEŁ (Malahat) Nation, and the Ləkʷəŋən peoples of Songhees and Esquimalt Nations.

2. Opening Remarks from Acting Chair

- Welcomed all participants attending in person and online.
- Acknowledged partner group representatives and attendees.
- Recognized Beth Kim for supporting the hybrid meeting event.
- Reviewed meeting guidelines, including procedures for questions (in-person and via Teams Q&A), identification requirements, and process for media inquiries.
- Acknowledged staff, students, and community participation in the Red Dress Day Walk in partnership with Hulitan Family and Community Services, recognizing the National Day of Awareness for Missing and Murdered Indigenous Women, Girls and Two-Spirit people, and thanked organizers and participants.

3. COMMITTEE REPORT of April 7, 2026 Education-Policy Committee meeting

- The committee report for the April 7, 2026 Education-Policy Committee meeting was received by the committee.

4. BAA COURSE PROPOSALS

- There were no BAA course proposals for this meeting.
- Acknowledged past courses that were reviewed by the committee.

5. **NEW BUSINESS**

a. School Codes of Conduct – D’Arcy Deacon

- Annual review process required under Board Policy C-309; part of ongoing compliance requirements.
- Codes of Conduct reviewed at Elementary, Middle, and Secondary levels.
- Process is collaborative, aligns with provincial expectations, and supports Safe and Caring Schools requirements under the *School Act*.
- Codes are continuously evolving to reflect current student needs and school context.
- Review process has occurred at school sites through staff and PAC meetings; documents presented for committee review.
- Minor formatting issue identified (page 2) and will be corrected.

Discussion Summary:

Questions were raised regarding the status of staff review meetings, consistency in naming conventions and references across documents, and clarity in several areas of the Code of Conduct, including terminology related to inclusive education, the use of “parent” versus “guardian,” expectations for student clothing, and the level of detail in follow-up processes across school levels. In response, it was acknowledged that while current language generally aligns with Ministry guidance, it will be reviewed to improve clarity and consistency. Additional written feedback was encouraged to support revisions, and it was clarified that operational updates are managed by staff while substantive changes follow a formal policy review process with Superintendent oversight. Appreciation was also expressed for the feedback, noting alignment with broader observations.

Recommended Motion:

That the Board of Education of School District 62 (Sooke) accept and endorse the 2026/27 School Codes of Conduct.

b. Student Naloxone Training Presentation – Dee Dee McMillan, Island Health

- Distinction shared between optional student and staff training versus first aid attendant training that will take place on May 11 shared. Student presentation attached.
- Naloxone kits for First Aid Attendants will be stored in labelled First Aid Attendant kits.

Discussion Summary:

Questions were raised regarding the scope and distribution of emergency kits in schools, including why only one kit is funded per first aid location and whether additional or alternative options, such as nasal naloxone, were considered. In response, it was clarified that these kits are intended for use by designated First Aid Attendants during unexpected health emergencies and are not meant for broader community use. It was also noted that students and staff, particularly at the secondary level, have access to optional training and may receive personal kits at no cost through external health organizations. The kits required under the Ministry mandate must be centrally procured at an approximate cost, distributed to schools, and tracked for expiry and replacement, with additional supplies available through the Health and Safety Department as needed. It was further explained

that nasal naloxone was not purchased due to higher costs, and that this remains an unfunded program.

c. Digital Parent Handbook – Paul Block

- Developed in collaboration with SPEAC to improve access to information that is currently difficult to locate on the website.
- Intended as a digital, user-friendly, and well-organized resource for families, particularly those new to the district.
- Provides an overview of student pathways and key information (e.g., welcome to Kindergarten, future planning).
- Will be distributed digitally (not print) and linked on the district website.
- Represents a supplement to the website, not a redesign; focuses on improving accessibility to key information.
- Draft content (pp. 31–62) shared for feedback; timeline to collect input during May with goal of release in June.

Discussion Summary:

Questions were raised regarding the clarity of departmental contact information, accessibility of the document for diverse communities, and overall readability of the content. In response, it was acknowledged that improving clarity—particularly in aligning with existing “Resolving Concerns” processes—will be explored, and appreciation was expressed for the feedback, with a commitment to making revisions to enhance accessibility, clarity, and usability of the document.

6. **REVIEW OF POLICIES/REGULATIONS**

There were no Policies/Regulations for this meeting.

7. **FOR INFORMATION**

8. **FOR FUTURE MEETINGS**

9. **ADJOURNMENT AND NEXT MEETING DATE:** The meeting adjourned at 7:36 p.m. Next meeting – June 2, 2026 – 6:00 p.m.