

## ***RESOURCES COMMITTEE MEETING REPORT***

***September 22, 2026 – 6:00 p.m.***

**Present:** Christine Lervold, Trustee (Committee Chair)  
Cendra Beaton, Trustee (Committee Member)  
Trudy Spiller, Trustee (Acting Committee Member) (Online via MS Teams)  
Caitlin Adsett, STA  
Ceilidh Deichmann, SPVPA  
Melissa DeSilva, SPEAC  
Trudy Court, CUPE  
Paul Block, Superintendent (Online via MS Teams)  
Monica Braniff, Deputy Superintendent  
Brian Jonker, Secretary Treasurer  
David Lee-Bonar – Assistant Secretary Treasurer  
Mhairi Bennett, Director of Facilities  
Randy Cobb, Manager, Transportation  
Nicole Gestwa, Network Analyst, IT Department

**Regrets:** Russ Chipps, Trustee (Committee Member)

**1. *CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES***

The meeting was called to order at 6:00 p.m. by the Committee Chair who acknowledged the traditional territories of the First Nations. The Chair provided virtual participation instructions to Trustees and attendees joining online.

The Chair welcomed the committee back to 2026/2027 school year and acknowledged the efforts of staff over the summer break, ensuring schools were ready to welcome students and families back to school. The chair introduced the committee members and welcomed the new committee members from SPEAC and STA.

**2. *COMMITTEE REPORT***

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated June 9, 2026, at its Public Board Meeting of June 23, 2026.

**3. *PRESENTATIONS***

There were no presentations.

**4. *BUSINESS***

#### 4.1 Minor Capital Plan Submission – Mhairi Bennett

The Director of Facilities presented the minor capital submission priorities to the committee. The committee asked questions and received answers regarding the minor capital plan submission presented.

The committee supported the following motion to be considered by the Board of Education at its September 29, 2026 meeting.

Recommended Motion: That the Board of Education of School District #62 (Sooke) approve the 2027/28 Minor Capital Plan submission as presented to the Resources Committee on September 22, 2026.

#### 4.2 Minor Capital – Summer Work Update – Mhairi Bennett

The Director of Facilities provided an update on the work complete over the summer highlighting projects completed under SEP, CNCP, FIP, PEN, BEP and AFG.

The committee asked questions and received answers regarding the summer work presented.

#### 4.3 Transportation Update – Randy Cobb

The Director of Transportation provided a point in time transportation update.

The committee asked questions and received answers regarding the transportation update presented.

#### 4.4 Initial Enrolment Update – Monica Braniff

The Deputy Superintendent provided a point in time enrolment update for 2026/27.

The committee asked questions and received answers regarding the enrolment update presented.

#### 4.5 General Ledger Account Structure Update – David Lee-Bonar

The Assistant Secretary Treasurer provided an update to the general ledger account structure.

#### 4.6 Resources Committee Annual Work Plan – Christine Lervold

The Committee Chair commented on the workplan for committee reference.

**5. ADJOURNMENT**

The meeting was adjourned at 7:45 p.m. The next meeting is scheduled for October 13, 2026.