

School District #62 (Sooke)

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| BOARD-STAFF COMMUNICATIONS | No.: A-110 |
| | Effective: Oct. 13/81 Reviewed: Nov. 17/14; Dec. 8/14 Revised: Dec. 9/14 |

SCHOOL BOARD POLICY

The Board expects that through the Superintendent of Schools, it will be kept fully informed of district events and important developments. Where events of a critical nature are concerned, the Board expects its staff to ensure that the Superintendent of Schools is immediately notified, and that he/she will, in turn, ensure that Trustees are promptly informed.

The Board wishes to maintain a high level of awareness about the district and its operations. For this reason, it encourages open communication. However, on matters of specific suggestion, request, report or complaint, the avenue of communication with the Board is through the employee's supervisor and the Superintendent of Schools or designate.

Similarly, Trustees' and the Boards' normal channel of communication with staff, where information requests, directives, concerns or complaints are involved, is through the Superintendent of Schools or designate.