

**School District #62 (Sooke)**

<b>BOARD OF EDUCATION – COMPOSITION &amp; PURPOSE</b>	No.: A-310
	Effective: Jan. 13/81 Revised: Dec. 11/90 Reviewed: Nov. 17/14; Dec. 8/14 Revised: Dec. 9/14

**School Board Policy**

The Board of Education shall be composed of seven members elected or appointed for four year terms (in accordance with Sections 35 and 36 of the *School Act*).

The Board is considered to be a body politic and corporate, with perpetual succession and a common seal, having the rights, powers, duties and responsibilities set forth in the *School Act* and its accompanying regulations.

The Board concerns itself primarily with broad questions of policy rather than administrative operations. The application of policies is an administrative responsibility of the Superintendent of Schools, who shall be held responsible for the effective administration and supervision of the entire school system.

The Board fulfils its responsibilities by acting as follows in the execution of its duties:

1. Establishes policy.
2. Approves Board/Authority authorized curricula and provides funds for instructional materials.
3. Approves the appointment of all Executive staff members and prescribes their duties.
4. Approves the budget and policies whereby administrative staff may formulate procedures and regulations for the orderly accomplishment of business.
5. Estimates and seeks to provide funds for the operation, support, maintenance, improvement, and extension of the school system.
6. Provides for the planning, expansion, improvement, financing, construction, maintenance, use and disposition of physical plants of the school system.
7. Establishes goals and objectives for the educational program and the operation of the district.
8. Provides for the dissemination of information relating to the schools necessary for creating a well-informed public.
9. Carries out all other duties and responsibilities as outlined in the *School Act* and Regulations.

The rights, powers, duties and liabilities of a Board of Education rest only with the legally constituted Board and not with committees of trustees or individual trustees.