

# 21/22 Budget Development Process



**Fiscal 2021/22**

**Resources Committee Meeting – March 3, 2021**

# Tonight's Budget Update

- 1) Budget Instructions – expected mid month**
- 2) Budget Context - initial numbers**
- 3) Budget Priorities - emerging themes**
- 4) Next Steps – revised timelines**



# Budget Instructions

## The Ministry issues budget instructions:

- ☐ To identify the per pupil funding
- ☐ In mid March after Gov't release the provincial budget
- ☐ Still being developed and to be released

**Creates a challenge – modelling vs. actual amounts**

# Budget Context

## What are things shaping up to look like for 21/22?

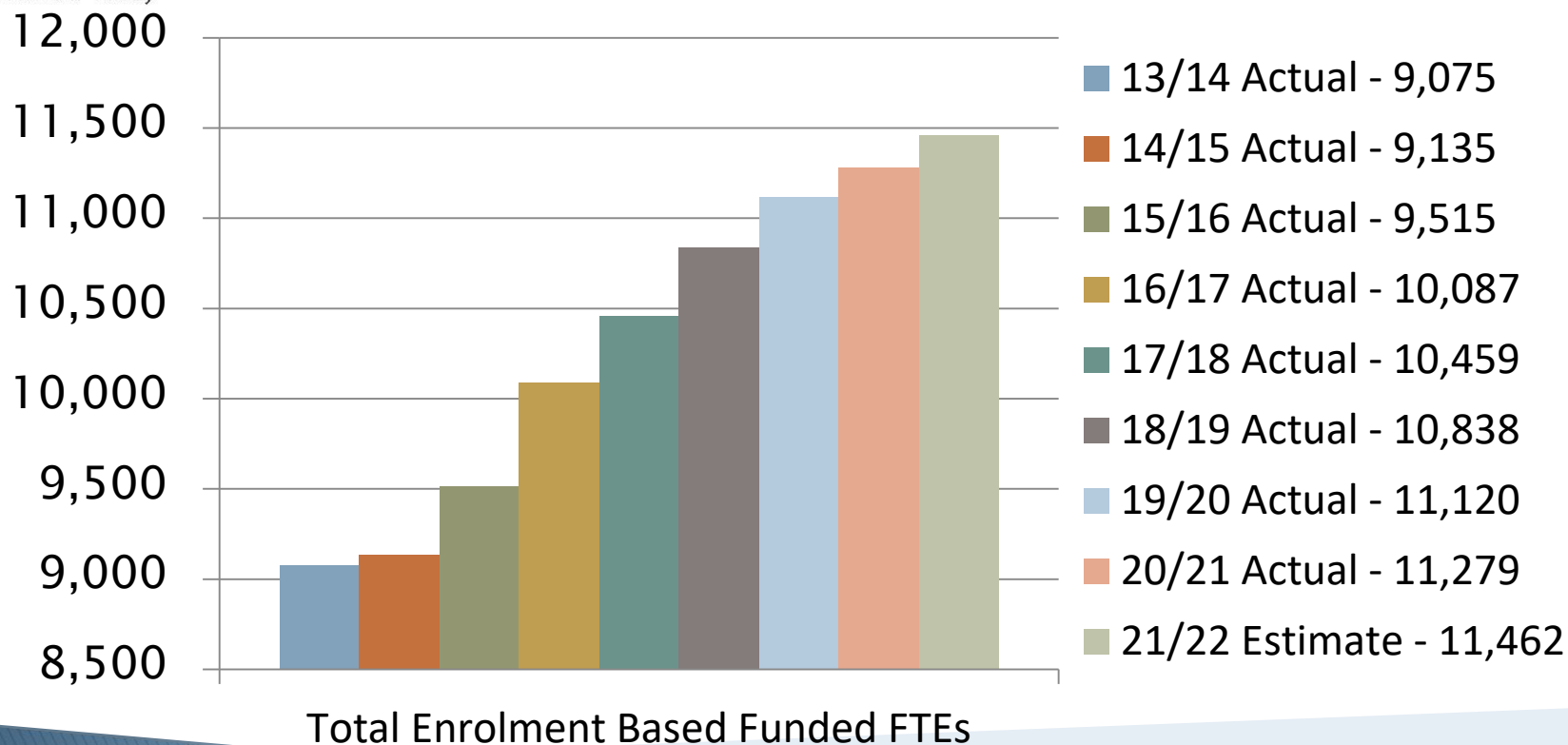
- Enrolment initially set 11,111 – conservative (province wide)
- Actual registrations currently @ 11,116
- Reduces reliance on Reserve to fund domestic shortfall
- **Creates structural pressures due to no new funding**



# 21/22 Projected Enrolment

FTE Category	18/19	19/20	20/21	21/22	Variance
Standard (Regular) Schools	10,444	10,700	10,931	<b>11,111</b>	180
Continuing Education	21	18	15	<b>15</b>	
Alternate Schools	243	258	210	<b>210</b>	
Distributed Learning	125	137	99	<b>120</b>	21
Home Schooling	5	6	24	<b>6</b>	-18
Course Challenges	1	0	0		
Level 1 Special Needs	10	12	14	<b>16</b>	2
Level 2 Special Needs	385	418	463	<b>465</b>	2
Level 3 Special Needs	260	297	292	<b>370</b>	78
English Language Learning	551	681	626	<b>781</b>	155
Indigenous Education	1,173	1,205	1,183	<b>1,293</b>	110
Adult Education	13	12	14	<b>12</b>	-2
<b>Total - September Count</b>	<b>13,231</b>	<b>13,744</b>	<b>13,871</b>	<b>14,399</b>	<b>528</b>
<b>Percentage increase from 20/21</b>					<b>3.80%</b>

# Projected Enrolment Growth



# 21/22 Operating Budget

## Revenues

Estimated Grant Increase	\$1.361 m
Inclusive Education – Level 1, 2 & 3	\$.930 m
Aboriginal Education	\$.165 m
ELL	\$.236 m
Distributed Learning	\$.128 m
Collective Agreements' wage increase	\$3.008 m
Reduction in 70 ISP FTEs	(\$.945 m)
Reduction in Reserve Funding for domestic FTEs	<u>(\$1.361 m)</u>
Estimated Changes in Revenues	\$3.522 m

# 21/22 Operating Budget

## Expenditures

<b>Inclusive Education – Level 1, 2 &amp; 3</b>	<b>\$.930 m</b>
<b>Aboriginal Education</b>	<b>\$.165 m</b>
<b>ELL</b>	<b>\$.236 m</b>
<b>Collective Agreements' wage increase</b>	<b>\$3.008 m</b>
<b>Reduction in 70 ISP FTEs</b>	<b>(\$.473 m)</b>
<b>Teacher Salary Increments</b>	<b>\$.700 m</b>
<b>Excluded Salary Increase</b>	<b>\$.400 m</b>
<b>Infrastructure Growth</b>	<b><u>\$.335 m</u></b>
<b>Estimated Changes in Expenditures</b>	<b>\$5.301 m</b>



# 21/22 Operating Budget

## Net Revenue Impact

**Estimated Revenue Increase**

**\$3.522 m**

**Estimated Expenditure Increase**

**(\$5.301 m)**

**Estimated Pressure**

**(\$1.779 m)**

**So....we have a gap to close to balance the budget**



# 21/22 Operating Budget

## Pressure Gap

Pressure	Structural	One time	Total
ISP Shortfall		\$.473 m	\$.473 m
Teacher Increments	\$.700 m		\$.700 m
Excluded wages	\$.400 m		\$.400 m
Infrastructure Growth	\$.335 m		\$.335 m
DL Revenue Increase	(\$.128 m)		(\$.128 m)
Total	\$1.307 m	\$.473 m	\$1.779 m

# Budget Context

## How do we propose to close this gap and balance?

### Possible solutions:

- Increased enrolment over 11,111
- 20/21 carry over
- Financial Reserve
- Staffing ratios
- Revenues



# 21/22 Operating Budget

## Pressure Gap

Pressure	Structural	One time	Total
<b>Total</b>	<b>\$1.307 m</b>	<b>\$.473 m</b>	<b>\$1.779 m</b>
Increased Enrolment	?		
20/21 Carry Over		?	
Financial Reserve		?	
Staffing Ratios	?		
Revenues/Other	?	?	

**Important to create structural solutions to structural pressures**



# Budget Context

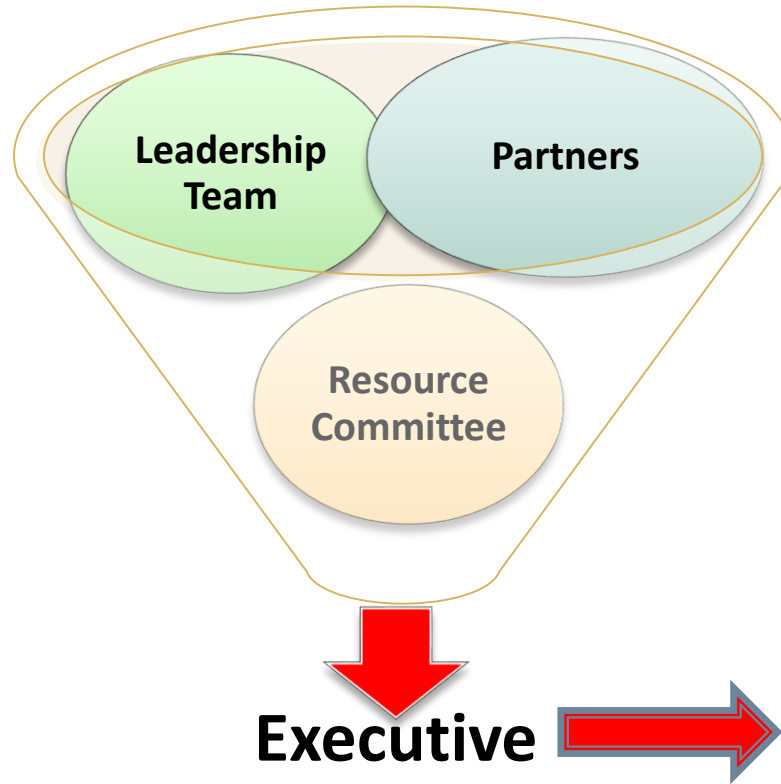
**Staff feel there are enough available options to balance the structural pressures identified**



# Budget Priorities



# Budget Development Process

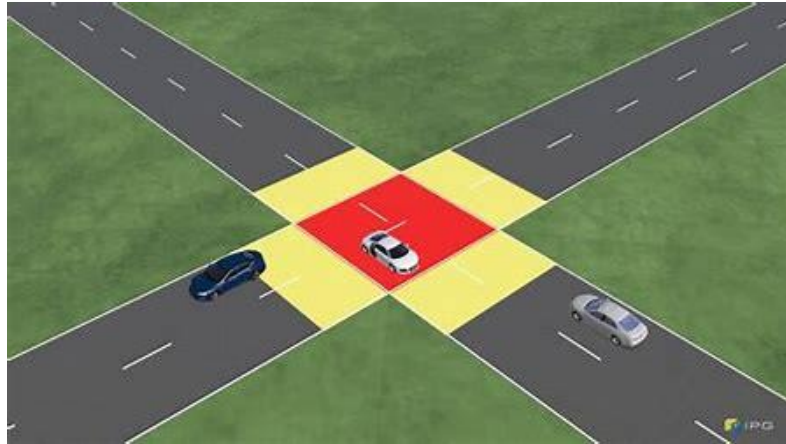


**Input to the Exec:**

- ✓ **Priorities**
- ✓ **Plan Review**

## Budget Priorities

# Operations Planning & Budgeting Intersection





# Emerging Priorities for 21/22

## PRIORITIES 2020-2021



Where do you think SD62 should direct resources in the 2020-2021 school year?

# Input Received – Emerging Themes

## From all of our groups:

- ☐ Mental Health/Wellness
- ☐ Early Learning & Intervention
- ☐ Safe & Healthy Learning Environments
- ☐ Resources, Supplies & Equipment



# Budget Priorities – more input

## 1) Is the list of priorities complete?



# Current Work on these Priorities

## Mental Health/Wellness:

- ☐ Safe & Healthy Schools Program
- ☐ Over CA ratio by >13 FTEs
- ☐ District Wellness Groups
- ☐ Capacity building in Mental Health literacy
- ☐ Mindfulness training
- ☐ Employee Engagement Survey
- ☐ Community Leadership Tables





# Current Work on these Priorities

## Early Learning & Intervention:

- ☐ ECE Kindergarten Program
- ☐ Reading Recovery (10 FTEs)
- ☐ Early Years Coordinator
- ☐ Early Years Transition to K Program
- ☐ Changing Results for Young Learners Program
- ☐ Strong Start Program



# Current Work on these Priorities

## Safe & Healthy Learning Environments:

- ☐ Safe & Healthy Schools Program
- ☐ Annual Facilities Grant & Minor Capital Program
- ☐ Enhanced OHS Program and protocols
- ☐ Legislative OHS training for all staff
- ☐ Emergency Response Program (prep & continuity)
- ☐ Transportation Safety Committee
- ☐ Safe & Active Routes to Schools



## Current Work on these Priorities

## Resources, Supplies & Equipment:

- ☐ Standard IT package for classrooms
- ☐ Standard IT package for staff w/training
- ☐ Reinstatement of equipment replacement budget
- ☐ Centralized IT purchasing relieving school budget pressures
- ☐ Dedicated new division budgets (\$.100 m)



## Budget Priorities – more input

**2) Are there other things we should be considering to address these priorities?**





# Budget Process – Next Steps

Month	Executive	Leadership Team	Resource Committee	Board Meetings
<b>January</b>	Develop Budget process and timelines	<b>Jan 7</b> – Review the 21/22 budget development process	<b>Jan 12</b> – Review and input on process & timelines	<b>Jan 26</b> – Approve Budget process and timelines
<b>February</b>	Develop 21/22 Operational Plan	<b>Feb 4</b> – Provide input into the Operational Plan	<b>Feb 9</b> – Review & input on draft Operational Plan	<b>Feb 23</b> – Review & input on draft Operational Plan; <b>Stakeholder Presentations (Feb 22)</b>
<b>March</b>	Draft Budget based on Operational Plan	<b>Mar 4</b> – Review and prioritize activities on the Operational Plan	<b>Mar 3</b> – Review & input on draft Operational Plan priorities	<b>Mar 9</b> – Review & input on draft Operational Plan priorities
<b>April</b>	Finalize Budget for presentation	<b>Apr 8</b> – Review and input on draft Budget	<b>Apr 13</b> – Review and input on draft Budget	<b>April 27</b> – 1 <sup>st</sup> reading of the Budget
<b>May</b>	Tweak Budget (if applicable)	<b>May 6</b> - Review revised Budget (if applicable)	<b>May 11</b> – Review and input on revised Budget (if applicable)	<b>May 25</b> – 2 <sup>nd</sup> and 3 <sup>rd</sup> readings of the Budget

## Revised Timelines

- ☐ **Leadership & Resources provide input on priorities – Feb 4 and 9**
- ☐ **Stakeholder groups provide their Priorities – Feb 22**
- ☐ **Priorities are summarized & current work identified – late Feb**
- ☐ **Leadership & Resources confirm & add to priorities – Mar 3 and 4**
- ☐ **Executive drafts Plan based on input received – Mar 30 to May 6**
- ☐ **Leadership Team reviews Budget Plan – May 6**

# Timelines

- ❑ **Resource Committee reviews Budget Plan – May 11**
- ❑ **Board debates budget @ Public Board Meeting – May 18**
- ❑ **Board reviews, debates and 1<sup>st</sup> reading of Budget – May 25**
- ❑ **Board reviews, debates and 2<sup>nd</sup>/3<sup>rd</sup> reading of Budget – June 22**



## Additional Motion

**Staff would like the Committee to consider supporting the following motion to be reviewed and debated by the Board at their March 9<sup>th</sup> Board meeting:**

**That the Board of Education of School District 62 (Sooke) approve the revised 21/22 budget development process allowing for the 1<sup>st</sup> reading of the Annual Budget Bylaw to occur on May 25, 2021 and the 2<sup>nd</sup> and 3<sup>rd</sup> readings to occur on June 22, 2021.**



# Thanks!

