

School District #62 (Sooke)

NAMING OF SCHOOLS	No.: F-204
	Effective: Oct. 4/22 Revised: Reviewed: Oct. 4/22

ADMINISTRATIVE REGULATIONS

The process outlined is to guide principals and school communities to consider a process to develop new school names or a potential school name change for the Board’s consideration.

Notice:

The Family Associate Superintendent, in consultation with the school-based principal, will provide notice to the Board of Education and the overall school community of the commencement of a “Naming of Schools” process. This process applies when considering a new school/facility name or when a school community is considering a “re-naming” or change to the current school name. Formal notice of and consideration can be achieved via a presentation to the Education-Policy Committee or directly to the Board of Education, sharing the rationale for a new school name or a potential school name change and a proposed consultation process that will be undertaken.

Consultation Process:

Once notice has been provided to the Board of Education and the school community, the following partners in education will be consulted on potential school names (3) that will be brought forward to the Board of Education for consideration.

To be consulted:

- a) Students of the school
- b) Parents of students that attend the school
- c) Staff who currently work at the school
- d) Pacheedaht Nation
- e) Scia’new Nation
- f) T’Sou-ke Nation
- g) Songhees Nation (in scenarios where the school is located on lands acknowledged as Songhees territory or shared territory)
- h) Esquimalt Nation (in scenarios where the school is located on lands acknowledged as Esquimalt territory or shared territory)
- i) Education-Policy Committee

Once partners (a to f at minimum) have been consulted, a presentation will be made to the Education-Policy Committee that re-affirms the rationale for a new school name or a potential school name change, describing the consultation process, the feedback received and Family Associate and/or school-based principal will present three proposed names with a recommendation that emerged from the process for formal feedback from Education-Policy Committee members. The three proposed names will be forwarded to the Board of Education for a final decision.

Board Decision:

Following the final presentation to the Education-Policy Committee, the principal of the applying school may be asked to present or appear with the Board of Education to review the three proposed names and recommendation to facilitate a final decision from the Board. The Board of Education will make the final decision after considering the proposal and recommendations as presented.