

School District #62 (Sooke)

GOVERNANCE OF FOIPPA	No.: D-330
	Effective: Jan. 24/95 Revised: Jan. 28, 2020; June 27/23 Reviewed: Nov. 5/19; Nov. 26/19; Jan. 28, 2020; May 2, 2023; May 23/23; June 27/23

SCHOOL BOARD POLICY

The Board acknowledges and accepts its responsibility to ensure that general information related to the operation of the school district is available to the community. The Board also acknowledges and accepts its responsibility to protect the privacy of school district employees, students, and local public body confidences. In fulfilling its responsibilities, the Board is guided by the *Freedom Information and Protection of Privacy Act*, [RSBC 1996] Chapter 165 regarding access to and protection of information.

As required under section 76.1(a) of the *Freedom of Information and Protection of Privacy Act*, the Board designates the Superintendent of Schools/CEO as the official head of the school district for the purposes of the Act.

As permitted under section 76.1(b) of the *Freedom of Information and Protection of Privacy Act*, the Sooke School District 62 Board authorizes the Chief Information Officer and Executive Director of Digital Solutions as the Privacy Officer to administer the Act and make operational decisions.

Statutory References

- [*Freedom of Information and Protection of Privacy Act \(FOIPPA\)*](#)
- [*School Act*](#)
- [*Student Records Disclosure Order*](#)

Policy References

- [F-330 Document Retention](#)
- [C-220 Student Records](#)