

SCHOOL DISTRICT NO. 62 (SOOKE)

TITLE: **LANDSCAPE HORTICULTURIST**

QUALIFICATIONS:

1. Secondary school graduation supplemented by a Landscape Horticulturist Certification or Trades Qualification and Turf Management Diploma.
2. Over three years of experience in the maintenance, development, and use of equipment related to grounds.
3. B.C. Pesticide Applicator license with previous application experience.
4. Knowledge and previous experience with commercial irrigation equipment and systems.
5. Have a demonstrable ability to supervise skilled and non-skilled workers.
6. Have the ability to work with minimum supervision.
7. Has a demonstrable ability to read and interpret blueprints, effectively lay out work, possesses knowledge of landscape work and possesses a general knowledge of minor repair work.
8. Have demonstrable computer knowledge and the ability to use word processing, spreadsheet, irrigation software and email.
9. Able to communicate effectively (both orally and written), and able to develop and maintain good relationships with customers, staff, managers and other groups.
10. Skilled in and able to handle equipment and turf machinery.
11. Good health and sufficient strength to perform the tasks required.
12. Able to work under adverse weather conditions, interruptions and distractions.
13. Be licensed to drive any vehicle under their jurisdiction, a class 3.

RESPONSIBLE TO: Manager of Facilities or his designate.

SUPERVISES: Personnel as assigned by the Director of Facilities or his designate.

TITLE: LANDSCAPE HORTICULTURIST

Page 2

JOB GOAL: To design, develop and maintain school district landscape spaces to the level required, which includes trees, shrubs, ornamental plants and turf grass.

PERFORMANCE RESPONSIBILITIES:

1. Assumes responsibility for the design, development and maintenance of school district landscaped spaces.
2. Perform irrigation related duties and replace Irrigation Technician as required.
3. Prepares soil, plants, cultivates, prunes, and irrigates, to maintain plant vigour. Selects, handles and utilizes trees, shrubs and ornamental plants and turf grass.
4. Applies pesticides as necessary in accordance with Provincial regulations.
5. Instructs other workers on landscape and horticulture work
6. Recommends and purchases supplies, materials and equipment and maintains an inventory in conjunction with supervision.
7. Estimates projects in terms of labour and materials.
8. Efficiently and safely uses and maintains of all machinery, vehicles, equipment and tools utilized for landscape grounds maintenance. Drives all vehicles, operates large tractors, etc.
9. Examines district owned facilities on a regular basis for purposes of preventative maintenance. Recognizes and reports on degradation and problem areas.
10. Keeps in mind the safety of others, including school children.
11. Performing other related duties as assigned.

TERMS OF EMPLOYMENT: 37 weeks a year.

TITLE:

Page 3

EVALUATION

DATE: September 17, 2015

JOB TITLE: Landscape Horticulturalist

	Factor	Degree	Points	Substantiating Data
1.	Knowledge	5	75	High school Grade 12 graduation plus an additional program(s) of over one and up to two years or equivalent.
2.	Experience	6	90	Three years and over.
3.	Judgment	3	30	The job requires adapting established methods or procedures. Work involves a choice of methods or procedures.
4.	Mental Effort	3	30	Almost continuous periods of short duration; or frequent periods of intermediate duration; or occasional periods of long duration.
5.	Physical Effort	4	24	Medium activity of long duration; or heavy activity of intermediate duration.
6.	Dexterity	3	18	Job requires tasks that demand coordination of coarse movements, where speed is a major consideration; OR Coordination of coarse and fine movements, where speed is moderate consideration; OR Coordination of fine movements, where speed is a minor consideration.
7.	Accountability	3	30	Actions could result in significant loss of time, resources; OR cause some embarrassment within the department or organization.
8.	Safety of Others	3	24	Considerable degree of care required to prevent injury or harm to others.
9.	Interpersonal Skills	3	30	Tact and discretion required to deal with or settle requests, complaints or clarification of information.
11.	Disagreeable Conditions	4	40	Minor conditions of almost continuous exposure; OR Major conditions of frequent exposure.
	TOTAL POINTS		391	

APPROVED

On behalf of C.U.P.E., Local 459

On behalf of School District No. 62 (Sooke)

Date Signed: _____

Date Signed: _____