

SCHOOL DISTRICT NO. 62 (SOOKE)

TITLE: LEADHAND PAINTER

QUALIFICATIONS:

1. Secondary school graduation.
2. Holder of a valid journeyman painter certificate.
3. At least five (5) years experience as a tradesperson painter with at least two (2) years supervisory experience.
4. Has a demonstrable ability to supervise skilled and non-skilled workers and preferably has recent formal supervisory and/or administrative management education and training
5. Has a demonstrable ability to read blueprints, effectively lay out work, perform trade painting work and possesses a general knowledge of repair work.
6. Have demonstrable computer knowledge and the ability to understand word-processing, spreadsheet and email programs and to use computerized maintenance management systems.
7. Able to communicate effectively (both orally and written), and able to develop and maintain good relationships with staff, managers and District personnel.
8. Able to problem solve by evaluating information, giving relevant considerations when making decisions, interpreting data and reacting appropriately to changing situations.
9. Able to give input for actionable long-range plans and short-term activities, including direction and organizing the work, assigning people, equipment, and tasks to meet work goals.
10. Skilled in and able to control expenses, reducing costs, setting performance standards.
11. Possess a detailed up to date knowledge of policies, codes, regulations and safety standards both District and Governmental
12. Possesses a valid BC. class 5 drivers licence
13. Able to work well under adverse weather conditions, interruptions and distractions.
14. Good health and sufficient strength to perform a variety of manual tasks.

TITLE: LEADHAND PAINTER

Page 2

RESPONSIBLE TO: Facilities Supervisor or his designate.

SUPERVISES: Facilities staff engaged in painting work.

JOB GOAL: To assist in maintaining and upgrading district facilities in a condition of operating excellence so that full use of it may be made at all times.

PERFORMANCE RESPONSIBILITIES:

1. To provide leadership to the trades painting crew enabling them to effectively carry-out their assigned work and perform to the best of their potential
2. Assumes primary responsibility for the appearance of interiors and exteriors of all buildings as required.
3. Performs skilled and non-skilled tasks related to trades painting work
4. Examines district owned facilities on a regular basis for purposes of preventative maintenance. Recognizes and reports on finish degradation and failure.
5. To coordinate and schedule work, the use of facilities and material tied to the maintenance and capital programs
6. Ensures that the use of ladders, scaffolding, man-lifts, etc. is done in a safe and efficient manner and ensures all other crew equipment and vehicles are used and maintained safely and efficiently.
7. Ensures that the work of trades painters and related staff is carried-out in an efficient and productive manner and resolves any work related problems as they arise. Networks with District as necessary.
8. Recommends training for both skilled and non-skilled staff to increase the skill levels, removing obstacles to better performance and work. To actively improve the performance of the trades crew by giving specific performance feedback.
9. Estimates painting repair, maintenance and upgrade projects in terms of labour and material, recommends and purchases supplies and equipment, and maintains an inventory of equipment, hardware, materials and supplies.
10. Keeps in mind the safety of others, including school children.
11. Ensures that the district and the crew comply with policies and regulations and maintains records.
12. Performs other duties as required.

TITLE: **LEAD HAND PAINTER**
Page 3

TERMS OF EMPLOYMENT: Twelve months a year.

TITLE: LEADHAND PAINTER

Page 4

EVALUATION

DATE: March 17, 2017

JOB TITLE: Leadhand Painter

Factor	Degree	Points	Substantiating Data																
1. Knowledge	3	45	Completion of Grade 12 plus an additional vocational programme of up to six months.																
2. Experience	9	135	Six years and over.																
3. Judgement	3	30	The job requires adapting established methods or procedures. Work involves a choice of methods or procedures.																
4. Concentration	3	30	Almost continuous periods of short duration; OR Frequent periods of intermediate duration; OR Occasional periods of long duration.																
5. Physical Effort	3	18	Heavy activity of long duration.																
<table border="1"> <thead> <tr> <th></th> <th>Short</th> <th>Intermediate</th> <th>Long</th> </tr> </thead> <tbody> <tr> <td>Light</td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>Medium</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>Heavy</td> <td>3</td> <td>4</td> <td>5</td> </tr> </tbody> </table>					Short	Intermediate	Long	Light	1	2	3	Medium	2	3	4	Heavy	3	4	5
	Short	Intermediate	Long																
Light	1	2	3																
Medium	2	3	4																
Heavy	3	4	5																
6. Dexterity	3	18	Employee is required to perform tasks that demand the accurate coordination of coarse movements, where speed may be a consideration. There is requirement for some fine movements.																
7. Accountability	3	30	Actions could result in significant loss of time, resources; OR cause some embarrassment within the department or organization.																
8. Safety of Others	3	24	Considerable degree of care required to prevent injury or harm to others.																
10. Interpersonal Skills	3	30	Tact and discretion required to deal with or settle requests, complaints or clarification of information.																
11. Disagreeable Conditions	4	40	Minor conditions of almost continuous exposure; OR Major conditions of frequent exposure.																
TOTAL POINTS		400																	

APPROVED

On behalf of C.U.P.E., Local 459

On behalf of School District No. 62 (Sooke)

Date Signed:_____

Date Signed:_____

