



SPEAC AGM Minutes

May 17, 2017 – at SD62 School Board Office

Chair: SPEAC President, Brena Robinson

Minutes: SPEAC Director, Amanda Dowhy

IN ATTENDANCE:

Name	School/Education Partner	Name	School/Education Partner
Brena Robinson	SPEAC President/Ruth King	Stephanie Longstaff	Retired – Electoral Officer
Crystal Andrews	Westshore/SPEAC director	Terri Brodrick	Colwood
Raquelle TerVrugt	David Cameron	Alison Tait	Sangster
Cindy Andrew	SPEAC director/Healthy schools	Ravi Parmar	SD62 Trustee
Salome Crowley	Royal Bay	Amanda Dowhy	SPEAC director/Sasseenos
Melanie Armstrong	SPEAC director/Belmont	Kristen Bingham	Spencer
Jenn Annand	Wishart	Tanya Lajoie	Crystal View
Harold Cull	SD62 Secretary Treasurer	Paul Block	SD62 Assistant Superintendent

Agenda Item	Motions	Action
<p>Meeting called to order at 7:05pm</p> <ul style="list-style-type: none"> Traditional territory acknowledgement Introductions were made by all <p>Let the record show that there is a quorum present</p>		
<p>Executive Reports Please see APPENDIX A 2016/17 Annual Report</p> <p>Healthy Schools - Cindy is working on a draft list of potential future workshops based on feedback from events held over the past 3 years. Also noted that Cindy would like to see Healthy Schools remain on the SPEAC agenda to enable regular communication throughout all levels of the various partners within the "Healthy Schools Umbrella". Brena stated that this would continue even if there is no formal committee.</p>		<p>Review APPENDIX A</p> <p>Secretary to include Healthy Schools on the SPEAC agendas.</p>
<p>PAC Summit and Year End Celebration</p> <ul style="list-style-type: none"> Will be held at Royal Bay Secondary Wednesday June 14, 2017 at 6:00pm. Invitations were sent to all PACs with a call to nominate hardworking parents/volunteers to be recognized at the event. Deadline for dinner registration is June 7th, and deadline for nominations is June 10th. <p>MOTION: To provide each PAC registered with SPEAC for 2016/17 with 3 tickets to the PAC Summit Dinner. Each unregistered school may receive 2 tickets to the dinner, and extra tickets may be purchased at \$25 each. (Saseenos/Wishart)</p>	<p>Carried</p>	

<p>Presentation: SD #62 2017/18 Budget Update Harold Cull, Secretary Treasurer, SD #62 gave a presentation on the process of building a budget for the school district outlining the various steps involved and how input from Budget Management Team (BMT), stakeholders, and the public are taken into account when creating the budget that will be presented to the Board. Harold also went over some of the logistical information on how our school district is funded and some of the unique circumstances that have affected the creation of this year's operating budget.</p>		
<p>Elections of 2017/18 SPEAC Executive Stephanie Longstaff made 3 calls for nominations for each executive role; the election of the 2017/18 SPEAC Executive are as follows: President - Brena Robinson 1st Vice - Vacant Communications VP - Vacant Treasurer - Melanie Armstrong Secretary - Amanda Dowhy BCCPAC Representative - Teresa Mason Directors - Dory Thuot, Crystal Andrews, Kristen Bingham</p>		
<p>Nutrition and Stretch Break</p>		
<p>Presentation: SD #62 Strategic Plan Harold Cull, Secretary Treasurer, SD #62 gave a presentation on the current Strategic Plan in the works for our district including an overview on the process as a whole, and where we currently are in that process. There will be an all day Strategic Planning Session held in June that will include members from the school district, PVP, STA, CUPE, and Parents.</p>		
<p>Closing Statements</p> <ul style="list-style-type: none"> Paul Block, Assistant Superintendent noted that he would be willing to provide a presentation on the changes to curriculum and reporting - possibly in the fall. 		<p>President to follow up with Paul in the Fall.</p>
<p>Adjourn</p>		



APPENDIX A



2016-17 ANNUAL REPORT

Presented at SPEAC's Annual General Meeting on May 17, 2017

Brena Robinson, President

SPEAC— 3143 Jacklin Road, Victoria, BC, V9B 5R1

Email: speac@sd62.bc.ca

Message from our Executive

Au si'em nu sii'ye'yu. Uy' Skweyul, huy' tseep q'u!

We want to acknowledge that SD62 is located in the traditional territories of the Songhees, Esquimalt, Sc'ianew, T'Souke, and Pacheedaht First Nations. We raise our hands and thank them for sharing their beautiful territory with us; where we live, learn, laugh, and love. Huy' ch q'u (with raised hands)!

This report will highlight the many events that SPEAC was involved in either via planning, coordinating, or participating. We hope you will see how important our work is and the benefits of being involved and participating. If you find this report interesting, it inspires you, and you find it encourages you to participate in SPEAC. Please email us and let us know what areas you are interested in participating in or helping with. Do not hesitate to contact us with a question, concern, or for information. **Email:** speac@sd62.bc.ca

“The DPAC is the legislated parent voice at the school district level, representing the collective views of PACs in a school district.”

BC Ministry of
Education, Parental
Involvement In School



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2016-17 SPEAC Executive



Brena Robinson
 President



Dory Thuot
 1st Vice President



Melanie Armstrong
 BCCPAC Representative



Crystal Andrews
 Director



Teresa Mason
 Director



Amanda Dohwy
 Director



Cindy Andrew
 Director



Yvonne Sundby
 Director

Resigned Executive

We want to acknowledge Jean Grimshaw, Melissa McConnell, Mannie Ross, and Eldora Gruber for doing what they could to help us this year. Thank you!

Their absence left vacancies in the following positions

- Secretary
- Treasurer
- VP of Communications
- Director

"VOLUNTEERS DO NOT GET PAID -- NOT BECAUSE THEY ARE WORTHLESS, BUT BECAUSE THEY ARE PRICELESS!"

~ Sherry Anderson



SPEAC Reports

2017 BCCPAC Spring Conference and AGM

We sent eight delegates to the spring conference and AGM! There were eight workshop sessions on top of the three keynote speakers at the conference and we divided up to ensure a delegate attended each session.

DELEGATE INFO:

- Brena Robinson, President
- Melanie Armstrong, BCCPAC Representative
- Crystal Andrews, Director and BCCPAC nominee
- Dory Thuot, 1st Vice President
- Teresa Mason, Director
- Bree Milne, SPEAC Representative at Happy Valley Elem.
- Tarra Rossenke, President at Happy Valley Elem.
- Kristen Bingham, President at Spencer Middle School

CONFERENCE INFORMATION:

Keynote speakers	Workshop session 1	Workshop session 2
Anxiety in Schools – Kristin Buhr	Grad Transitions – Jan Unwin	Cultural Change – Suzanne Hoffman
Culture Building – Suzanne Hoffman	Mental Health in School Culture – Kristin Buhr	Liabilities of Raising Teens – Maria Dawson
Benefits of Inclusion – Faith Bodnar (joined by Sherri Brown, Richard Steward, Cyndi Gerlach)	The RULER Approach: Building Emotionally Literate Schools, Families, and Communities – Tamara Banks	Advocacy 101 – Susan Wilson
	New Student Learning Survey and Parent Survey Refresh – Darlene Therrien and Gerald Morton (MOE)	So We Have a Revised Curriculum: What does this mean for my child? – Jenny Garrels

BCCPAC ANNUAL GENERAL MEETING

Congratulations to our very own Crystal Andrews, who was elected as a Director for a two-year term. Jen Mezei was elected as President to complete the remaining one-year term, and Gord Beyers was elected as 1st Vice President for a two-year term.

There will be a by-election for the following positions: treasurer (2-year term), director (2-year term), and 2nd Vice President (one-year term). Process as follows:

- Tuesday, May 9th, formal announcement of accepting nominations
- May 31 at 11:59 pm nomination deadline
- June 2nd voting packages mailed
- July 3rd voting packages returned and must be date-stamped by
- July 14th announcement of elected representatives

The AGM had 14 resolutions, details available on the BCCPAC website. As we are a growing district, with a large capital wish list, here are the resolutions passed that pertain to capital and ones I thought would be of interest:

- BCCPAC will advocate for a single occupant washroom (and capital costs to build/convert) in each school
- BCCPAC will advocate for a single occupant changeroom (and capital costs to build/convert) in each school

- BCCPAC insist that the costs of purchasing, maintenance, and relocation of portables be funded with capital grants by the MOE above and beyond the current operating and capital formula and that all new portables are equipped with a washroom. Furthermore, existing portables of growing districts be temporary with a timeline defining temporary use be clearly outlined pending plans for new schools.
- BCCPAC meet with the Ministries of Education and Finance to advocate for the provision to cover increased cost incurred by districts related to negotiated wage increases for school administrators.
- BCCPAC advocate for the need of the Ministry to work with the school district to ensure checks and balances and minimum levels of protection are in place to prevent the unintentional and intentional access of inappropriate materials on school provided internet.
- BCCPAC advocate that with the introduction of mental health information and services to children and youth in BC through schools, that the level and quality of services increase to meet the needs of students without additional cost to parents.

SPEAC Emergency Planning Committee - End of Year Report

The SPEAC emergency planning committee held its first meeting on October 26th, 2016. Since then our committee has grown to 18 regular members and 29 people on our email list; including PAC emergency representatives, concerned parents, members of both Sooke and Langford emergency support services volunteers, and representatives from the Sooke62 superintendent's office.

The main focus areas of our committee this year were:

1. Earthquake supplies and emergency procedures in our schools
2. Providing emergency planning support, education, and advocacy to parents
3. Encouraging inter-school cooperation in emergency planning

OUR PROGRESS:

1. Earthquake supplies and emergency procedures in our schools

Emergency Supplies -The committee met with several representatives from our local emergency support services organizations and drafted a list of basic/minimum emergency supplies which should be available on site at each school.

We are now in discussion with representatives from the superintendent's office about the best way to ensure that each of our schools meets this basic level of supplies, and the best way to ensure these supplies are purchased and maintained.

Our committee will be submitting a motion to request that SPEAC advocate for Ministry funding of emergency supplies for each school, and a paid coordinator position to maintain those supplies and facilitate emergency planning in our district.

Going forward, we will also be talking to Facilities and the superintendent's staff about the construction of permanent emergency supplies storage on site for each of our schools.



Emergency Release Drills – assistant superintendent Paul Block has met with us to discuss improvements to the emergency release drills we will be seeing in the next school year. These will include improvements to the release forms, updates to the emergency release drill procedures, and a staggered rollout of annual release drill practices for each school in our district, currently scheduled to coincide with the Great BC Shakeout earthquake drill in October 2018.

2. Providing emergency planning support, education, and advocacy to parents

We have focussed this year on gathering information from our parents about the current state of emergency supplies and planning in their schools, and their key areas of concern.

Going forward, it is our goal to staff an emergency planning information table at the PAC101 Night next year for new and returning PAC emergency planning reps, and to support our PACs in providing parent info/education around the emergency release drills and the importance of the emergency release forms.

We also plan to host an emergency preparedness workshop for parents in the new school year, focusing on family and community resiliency.

3. Encouraging inter-school cooperation in emergency planning

Our committee has been a great way for emergency reps and other PAC members to discuss what has worked and what hasn't for each school's emergency planning endeavors.

Going forward for next year, our committee will be inviting an emergency planning representative from Victoria District 61 to speak about their emergency planning procedures, and what they have found to be successful in their own emergency release drills.

CONCLUSION:

This has been a very busy starting year for our committee, and we continue to benefit from the huge support we have received from parents, PACs, school administrators, the superintendent and his staff, and our local emergency support services reps. We are excited to continue our efforts next year!

Financial Report

Income Statement

Statement of Receipts and Disbursements (Unaudited)

From July 1, 2016 to May 17, 2017

	Actual	Budget	Over (Under)
RECEIPTS			
BCCPAC Reimbursement	\$173.00	\$0.00	\$173.00
SD 62 Core Funding	7,032.60	9,250.00	-2,217.40
SD 62 Conference & District Meetings	2,250.00	2,000.00	250.00
SPEAC Membership	700.00	1,000.00	-300.00
Gaming	0.00	2,500.00	-2,500.00
	<u>\$10,155.60</u>	<u>\$14,750.00</u>	<u>-\$4,594.40</u>
DISBURSEMENTS			
All PVP & SPEAC Rep. Dinner	\$291.45	\$350.00	\$58.55
BCCPAC AGM and Meetings (Note 1)	4,941.40	3,500.00	-1,441.40
BCCPAC Membership (Note 2)	150.00	75.00	75.00
District meetings (Note 3)	1,000.00	0.00	-1,000.00
Office and Miscellaneous	174.57	500.00	325.43
PAC Summit End of Year Celebration	0.00	2,600.00	2,600.00
Parent Education (including food)	873.25	3,000.00	2,126.75
Vancouver Island Parent Conference	3,160.00	4,500.00	1,340.00
	<u>\$10,593.17</u>	<u>\$14,525.00</u>	<u>\$5,934.33</u>
Excess (Shortfall) of Receipts over Disbursements	<u>-\$437.57</u>	<u>\$225.00</u>	<u>\$1,339.93</u>

Note 1: Budget increased to \$4,500 at the April 19, 2017 SPEAC Meeting at John Muir

Note 2: 2016-17 and the 2017-18 BCCPAC memberships paid

Note 3: Parents representing SPEAC at district are reimbursed as per section 23 of SPEAC's bylaws.



General Bank Reconciliation - May 15, 2017

Balance per Bank Statement			\$7,633.69
Less: outstanding cheques			
46	Cindy (Child minding)	\$50.00	
48	BCCPAC	1,400.00	
1000	Bree Milne (BCCPAC)	691.10	
1004	Tarra Rosenke (BCCPAC)	130.00	
1007	Yvonne	550.00	-2,821.10
Reconciled balance			<u>\$4,812.59</u>
Balance according to books			<u>\$4,812.59</u>
Reconciled balance			<u>\$4,812.59</u>

Statement of Cash on Hand – as at May 17, 2017

Cash on hand as of,	01-Jul-16	\$5,141.79	
Revenue as of,	15-May-17	<u>10,155.60</u>	
Total Revenue			\$15,297.39
Total Expenditures as of,	15-May-17		<u>10,590.67</u>
Cash available as of,	15-May-17		<u>\$4,706.72</u>
Cash in Bank:			
Gaming account		1,642.17	
General account		<u>4,812.59</u>	
Cash on hand as of,	15-May-17		6,454.76
Outstanding payables:			
DASH funding			<u>1748.04</u>
Cash available for use as of,	15-May-17		<u>\$4,706.72</u>

SPEAC Events

Resilient and Flourishing Kids

Resilient and Flourishing Kids

October 12, 2016
7:00 – 8:30 pm

Royal Bay Secondary
3500 Ryder Hesjedal Way

RSVP to confirm your attendance
***complimentary child care available – registration via RSVP link below

For more info, email [Cindy Andrew](mailto:cindypandrew@gmail.com):
cindypandrew@gmail.com

RSVP by Oct. 7, 2016:
<https://www.eventbrite.ca/e/resilient-and-flourishing-kids-tickets-27924304346>

Featuring: Christine McGregor, Acting District Principal, Student Support Services

Organized by
SPEAC's Healthy Schools Committee

Sponsored by


~ Children & youth are reporting increased levels of stress and anxiety

~ Many do not know what it is like to feel calm

~ Learn about SD62's efforts to help promote the health and learning of our kids

Join us for up-to-date info and practical strategies to help children develop the resiliency they need to survive and thrive in our stress-filled, anxiety-inducing world.

Bring your Q's for this interactive evening!

We had 60 parents and 17 children registered!

For more info:

<http://www.sd62.bc.ca/parents/speac/resources/>

Sex & Drugs

SEX & DRUGS

WHEN
November 9, 2016
7:00—8:30 pm

WHERE
Belmont Secondary School
3041 Langford Lake Road

FEATURING - Jennifer Gibbons aka "The Sex Lady" - Has her MA and is a professional sexual health educator with Island Sexual Health- [Cindy Andrew](#) - Centre for Addictions of BC at UVic and is a program consultant in addressing substance use with young people -

EVENT FOR PARENTS & CAREGIVERS

CHILD MINDING
FREE—COMPLIMENTS OF SPEAC—[RSVP](#)

RSVP

Please [RSVP](#) here
OR type address below
<https://www.eventbrite.ca/e/sex-drugs-tickets-27824710361>

SPONSORS

SPEAC—SD62 D-PAC

HIGHLIGHTS

Have you or soon will? Join us for up-to-date important info that you need to support them in today's world. We'll talk about the 811 Crisis uniting today's youth in clothing, consent, sexting, drugs, and decision making.

Bring your TOUCH questions!

We had 48 parents/caregivers and 6 children registered!

SPEAC Events

2017 VIPC – Connecting the dots: School, Home, & Community



2017 VANCOUVER ISLAND PARENT CONFERENCE
PARENTS AND EDUCATORS LEARNING TOGETHER

CONNECTING THE DOTS: School, Home & Community

Saturday February 25, 2017
8:30 am to 4:00 pm
Royal Bay Secondary School
3500 Ryder Hesjedal Way in Colwood

WITH PRESENTATIONS BY

KATHY LYNN Vacuums Suck & Twixt Twelve & Twenty	JENNIFER GIBSON E3: Educated, Empowered & Engaged	GARY ANAKA Our Precious Brain & How to Grow a Child's Brain
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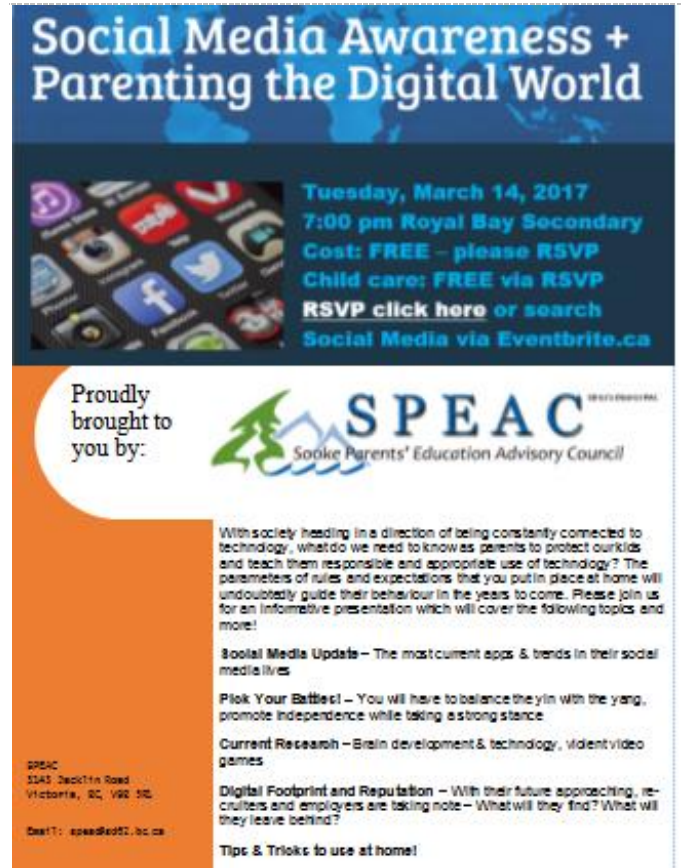
Let's Talk; Sex, Brains, Letting Go & Connecting

Registration: \$140 includes lunch and refreshments
Early bird rate: \$100 if registered by Feb 10th. Email for special rates for groups of 10 or more.
For info updates or to register visit www.vipc.ca or email: info@vipc.ca
Presented by District Parents' Advisory Councils of Greater Victoria & Sooke

SPEAC paid for 26 tickets for parents to attend this conference. This is the biggest turn out of SD62 parents in the history of the Vancouver Island Parent Conference. We look forward to sending even more parents the 2018 VIPC!

Please note that each school registered with SPEAC received codes for two tickets to attend the VIPC.


Social Media Awareness & Parenting in the Digital World



Social Media Awareness + Parenting the Digital World

Tuesday, March 14, 2017
7:00 pm Royal Bay Secondary
Cost: FREE – please RSVP
Child care: FREE via RSVP
RSVP [click here](#) or search Social Media via Eventbrite.ca

Proudly brought to you by:



SPEAC
Sooke Parents' Education Advisory Council

With society heading in a direction of being constantly connected to technology, what do we need to know as parents to protect our kids and teach them responsible and appropriate use of technology? The parameters of rules and expectations that you put in place at home will undoubtedly guide their behaviour in the years to come. Please join us for an informative presentation which will cover the following topics and more!

- Social Media Updates** – The most current apps & trends in their social media lives
- Pick Your Battles!** – You will have to balance the yin with the yang, promote independence while taking a strong stance
- Current Research** – Brain development & technology, violent video games
- Digital Footprint and Reputation** – With their future approaching, recruiters and employers are taking note – What will they find? What will they leave behind?

Tips & Tricks to use at home!

We had 122 parents/caregivers and 14 children registered!

SPEAC Events

Let's Talk About Drugs



LET'S TALK ABOUT DRUGS
MAY 9TH 7:00 – 8:30 PM
In the Conference Room at Royal Bay Sec.

Have teens or soon will? Join us for up-to-date important info and tips geared to helping our kids survive and thriving in today's world where drug use is common.

- Learn about current trends related to youth substance use
- Gain the skills to talk comfortably
- Strengthen your relationship with your teen
- Learn about practical resources and services that can help!

Moderator: Christine McGregor, District Principal, Student Services, SD #62; The panel will include representatives from Island Health and the Centre for Addictions Research of BC



RSVP: [Eventbrite.ca](https://www.eventbrite.ca)
Search: Talk Drugs

Cost: FREE
Childminding: FREE via RSVP

University of Victoria | Centre for Addictions Research of BC

island health

SOOKE SCHOOLS 62
Sharing Professional Values

THIS EVENT IS BROUGHT TO YOU BY:

CARBC, Island Health, School District #62 – Sooke, and the Sooke Parents Education Advisory Council

We had 87 parents/caregivers and 8 children registered!

Upcoming Events

May 17, 2017 SPEAC's AGM

Where the 2017-18 Executive will be elected

June 14, 2017 PAC Summit and End of Year Celebration

Be sure to nominate a parent volunteer to be recognized and register to attend the event.

PAC 101 Night & Foods that Fit



Presents
PAC 101 NIGHT

& Foods That Fit

ROYAL BAY SECONDARY
Thursday November 24, 2016
7:00pm - 9:00pm

Come join us for an evening of discussion and guidance. This evening is designed for all PAC members, whether you are new to your role or have been around for a while.

Meet and sample local hot lunch and snack providers, and share ideas with our community of PAC members from across SD62 District.

Please RSVP to <https://goo.gl/PMOKTk>

