



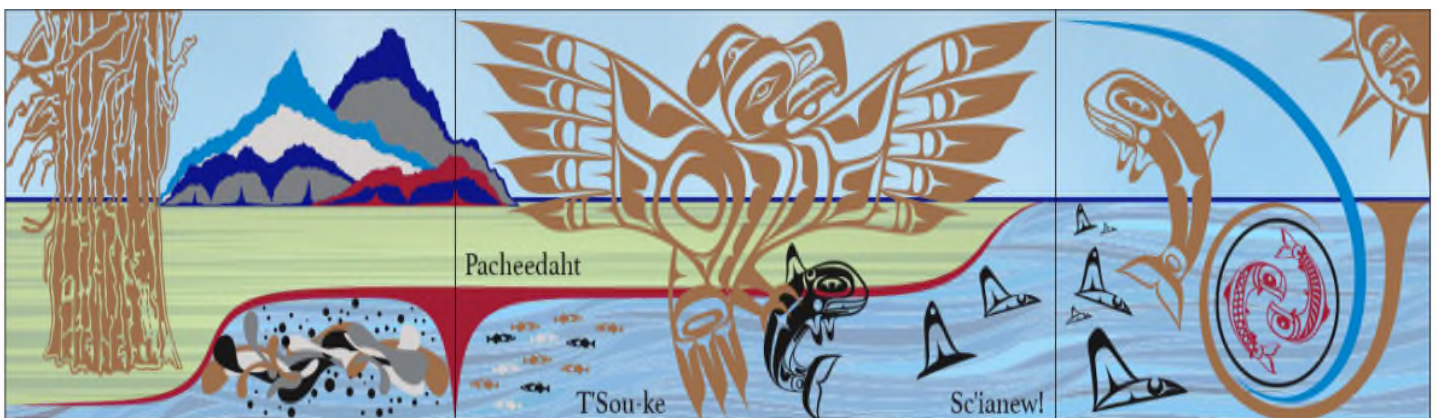
# SO YOU WANT TO BE ON THE SD62 BOARD OF EDUCATION?

**GUIDE FOR SD62 TRUSTEE CANDIDATES  
2022**



# INDIGENOUS TERRITORY ACKNOWLEDGMENT

The district is situated in the traditional territories of the Coast Salish: T'Sou-ke Nation and Sc'ianew Nation and Nuuchah-nulth: Pacheedaht Nation. Some of our schools reside on the traditional territory of the Esquimalt Nation and Songhees Nation.



'Harmonious' Territory Acknowledgement by Artist Connie Watts

# SD62 EXECUTIVE TEAM 2022-23



**Scott Stinson**  
Superintendent  
of Schools/CEO



**Harold Cull**  
Secretary  
Treasurer



**Monica Braniff**  
Associate  
Superintendent  
(From Aug 2022)



**Farzaan  
Nusserwanji**  
Executive  
Director and CIO  
Information  
Technology



**Paul Block**  
Associate  
Superintendent

**Vacant**  
Executive  
Director Human  
Resources



**Dave Strange**  
Associate  
Superintendent



# SCHOOL DISTRICT 62 (SOOKE)

The governing body of the School District is a Board of Education of seven school trustees who are each elected for a four-year term. The day-to-day matters are managed by the administrative staff of the School District, headed by the Superintendent of Schools and Chief Executive Officer.

- SD62 is the fastest growing, per capita, school district in B.C.
- There are 28 schools:
  - 19 Elementary (Kindergarten-Grade 5)
  - 5 Middle (Grade 6-8)
  - 4 Secondary schools (Grades 9-12).
- Our newest schools open in September 2022: Pexsisen Elementary School and Centre Mountain Lellum Middle School.
- SD62 is the largest employer in the West Shore and Sooke Region with approaching 1800 staff.
- SD62s annual operating budget for the 2022-23 year has been forecast at just under \$172M. The district's expenditures fall into four categories: Instruction; District Administration; Operations and Maintenance; and Transportation.

## SD62 STUDENTS



- School District 62 (Sooke) has just over 12,000 students.
  - 11% self-identify as Indigenous;
  - 15% have a Ministry of Education designation for special needs; and
  - 4% are English Language Learners who have 34 different primary languages spoken at home.
  - 39% of our students are learning French either as a second language (26%) or through immersion (13%).

# SD62 STRATEGIC PLAN 2021-2025

The Strategic Plan contains a set of goals and objectives, that the school district is working towards, that align to the Board's vision and mission.

The Board's vision is: *We honour student voice and choice through engaging, purposeful and experiential learning in a safe and respectful community.*

The current strategic priorities are:

- Learning
- Engagement
- Growth



## LEARNING PRIORITY

The goal of the learning priority is:

- **To develop and support adaptable learners who are creative, critical and social thinkers with the capacity to be educated citizens.**

- Four objectives will be in focus towards achieving the goal:

### Objective 1

- To provide opportunities for learners to understand, respect and appreciate diversity and inclusion

### Objective 2

- To provide opportunities for learners to develop critical and creative thinking skills

### Objective 3

- To ensure our learning environments are safe, accessible and welcoming

### Objective 4

- To enhance student choice and voice

# ENGAGEMENT PRIORITY

The goal of the engagement priority is:

- **To create a culture of belonging.**

Four objectives will be in focus towards achieving the goal:

## **Objective 1**

To develop, expand and implement, inclusive and collaborative, practices and processes.

## **Objective 2**

To further the goals of the Na'tsa'maht agreement following the objectives of 'One Mind' and 'One Spirit'.

## **Objective 3**

To develop, expand and implement respectful, effective, clear and transparent communications.

## **Objective 4**

To continue to develop, expand and implement a culture of wellness.

# GROWTH PRIORITY

The goal of the growth priority is:

- **To pursue organizational excellence to support a vibrant school district.**

Four objectives will be in focus towards achieving the goal:

## **Objective 1**

To strengthen organizational practices to ensure equity, diversity and inclusion.

## **Objective 2**

To build and maintain spaces and resources that support our creative and critical learning and our culture of belonging.

## **Objective 3**

To embrace 'digital technologies' and manage increasing complexity through leveraging the strategic use of resources.

## **Objective 4**

To expand our culture of social responsibility and implement long-term commitments that strive to support society and protect the environment.

# WHO CAN BE A TRUSTEE?

The *School Act* stipulates that school trustees meet the following criteria:

- (a) the person must be an individual who is, or who will be on general voting day for the election or the effective date of the appointment, as applicable, age 18 or older;
- (b) the person must be a Canadian citizen;
- (c) the person must have been a resident of British Columbia, as determined in accordance with section 42, for at least 6 months immediately before the relevant time; and
- (d) the person must not be disqualified under this Act or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

## WHAT ARE THE RESPONSIBILITIES OF THE BOARD OF EDUCATION?

The *School Act* details the responsibilities of the Board of Education. A board is responsible for the improvement of student achievement in the school district (*School Act*, Section 66 (1.1)). In addition to this their role includes:

- Setting local policy for the effective and efficient operation of schools;
- Employing the staff necessary for school district operations;
- Establishing conditions of employment for employees;
- Preparing and approving the school district's operating budgets and capital plans; and
- Hearing appeals from parents and students.

(BCSTA, 2022, The Role of Boards of Educations and Trustees in BC).



# BOARD RESPONSIBILITIES, POLICY A-310

1. Establishes policy.
2. Approves Board/Authority authorized curricula and provides funds for instructional materials.
3. Approves the appointment of all Executive staff members and prescribes their duties.
4. Approves the budget and policies whereby administrative staff may formulate procedures and regulations for the orderly accomplishment of business.
5. Estimates and seeks to provide funds for the operation, support, maintenance, improvement, and extension of the school system.
6. Provides for the planning, expansion, improvement, financing, construction, maintenance, use and disposition of physical plants of the school system.
7. Establishes goals and objectives for the educational program and the operation of the district.
8. Provides for the dissemination of information relating to the schools necessary for creating a well-informed public.
9. Carries out all other duties and responsibilities as outlined in the *School Act* and Regulations.



# WHAT COMMUNITIES ARE SERVED BY THE BOARD OF EDUCATION?

## **Election of Trustees Regulation A-311** states:

- The Board serves the communities of Sooke, Port Renfrew, Metchosin, Highlands, Langford and Colwood.
- For the purpose of electing trustees, the district is divided into two zones known as the Belmont Zone and the Milnes Landing Zone.
- Four trustees will be elected (or appointed) for the Belmont Zone. Three trustees will be elected (or appointed) for the Milnes Landing Zone.
- A term of office is four years.
- Trustees will be at-large, serving all zones.

## **SCHOOL BOARD COMMITTEES**

The Chair and Vice-Chair roles of the Board of Education are decided at the first Board Meeting (A-320). In addition, the same meeting may determine standing committees of the Board prior to the next regular meeting.

- The School Board Committees Regulation A-340 Board of Trustees has several committees that meet regularly:
  - Education Policy Committee
  - Resources Committee
  - Audit Committee
- In addition, internal ad hoc committees operate when required.

# STAKEHOLDERS

The district works with several community partners and stakeholders including:

- Our Students;
- Our Staff;
- Our Indigenous nations:
  - [T'Sou-ke Nation](#)
  - [Sc'ianew Nation](#) and
  - Nuu-chah-nulth: Pacheedaht Nation;
- Our parents, and the parent groups of [SPEAC](#) (Sooke Parents' Education Advisory Council);
- Our Unions: [CUPE 459](#) (Canadian Union of Public Employees); [STA](#) (Sooke Teachers' Association);
- Our school administrators: [SPVPA](#) (Sooke Principals and Vice Principals Association); and
- Community organizations such as [M'akola Housing Society](#); [Beacon Community Services](#).

## KEY DATES

Election period	January 1, 2022 - September 16, 2022
Nomination period	August 30, 2022 - September 9, 2022
Pre-campaign period when <u>election advertising rules</u> come into force	July 18, 2022 - September 16, 2022
Campaign period.	September 17, 2022 - October 15, 2022
General Voting Day	October 15, 2022
Term of office of a Trustee begins	November 7, 2022 (Date to be confirmed)
Inaugural Meeting - Elect Chair and Vice Chair positions and possibly sub-committees and Chair/Vice Chair positions	November 22, 2022 (Date to be confirmed)

# RESOURCES

The following resources may be useful as you consider your candidacy:

Join a [SD62 Board Meeting](#) or Committee Meeting.

Read the Ministry of Education and Child Care Guide on "[School Trustee Election Procedures in British Columbia.](#)"

Look at the SD62 website for current Board of Education [policies and procedures](#) and for additional information on [Trustee Elections](#) including the British Columbia School Trustee Association's [Guide for School Trustee Candidates.](#)

Review the current [SD62 Strategic Plan.](#)

Take a look at the [School Act](#), particularly the sections on the Board of Education. Look at other Acts that shape public education in BC.

