



Career Opportunity Manager, Executive Operations

The Sooke School District is seeking a positive and dynamic leader to join our exempt team as Manager Executive Operations. The Manager, Executive Operations oversees the development, implementation, monitoring and reporting of the District's Strategic and Operational Plans and collaborates with educational and business leaders within the District to ensure goals and priorities are achieved.

SHAPING TOMORROW TODAY

JOIN THE FASTEST GROWING SCHOOL DISTRICT IN BC.

One of the few growing school districts in British Columbia. We are constantly planning for the future. Our school district plans today so that we can provide students, staff and communities with great infrastructure tomorrow.

WHY JOIN US?

SKILLED WORKFORCE

We are committed to attracting and retaining a highly skilled and motivated workforce. A comprehensive benefits package.

WARM & FRIENDLY

We are proud of our warm, welcoming schools. We strive to enable all students to realize their potential and to acquire the knowledge, skills and attitudes needed to contribute to a healthy society and a sound economy — both today and in the future.

CLIMATE & RECREATION

You just can't beat our climate and unlimited access to year-round recreation. Come to the sub-mediterranean zone. Mildest climate and driest summers in Canada! 2,200 hours of sunshine. Frost-free season of 8 months.

TOURIST DESTINATION

This is one of the country's most popular tourist destinations AND it's a great place to work! Unlimited access to year-round recreation minutes from our schools.

APPLY NOW!

When you are ready start shaping their tomorrow and your today, join us.

For further information, please access our district website at www.sd62.bc.ca.

Applications must include a complete resume and three professional references from direct supervisors in order to be considered for this position. Application packages must be received by 4:00 p.m. on **August 14, 2020** to:

Dawn Israel
Human Resources Consultant
School District No. 62 (Sooke)
3143 Jacklin Road, Victoria, BC V9B 5R1
Phone: 250-474-9803
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It is expected interviews will be conducted shortly after the close of the competition with a negotiated start date as soon as possible.

No Agency Referrals will be accepted.