

RESOURCES COMMITTEE MEETING REPORT

April 14, 2026 – 6:00 p.m.

Present: Christine Lervold, Trustee (Committee Chair)
Amanda Dowhy, Trustee (Acting Committee Member)
Paul Block, Superintendent
Monica Braniff, Deputy Superintendent
David Lee-Bonar, Assistant Secretary Treasurer
Fred Hibbs, Executive Director of Human Resources
Ed Berlando, STA
Amber Leonard, CUPE
Dana Savage, CUPE
Tom Davis, SPEAC
Ceilidh Deichmann, SPVPA
Ben Macklin, Manager, Capital Planning
Evan Wilson, Manager, Energy & Minor Capital
Beth Kim, Network Analyst, Digital Solutions

Regrets: Cendra Beaton, Committee Member
Russ Chipps, Committee Member
Brian Jonker, Secretary Treasurer
Mhairi Bennett, Director of Facilities
Randy Cobb, Manager, Transportation

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 6:00 p.m. by the Committee Chair. The Chair acknowledged the traditional territories of the First Nations.

2. COMMITTEE REPORT

The March 10, 2026, Resources Committee meeting was cancelled due to lack of quorum. The February 10th Resources Committee report was received by the Board at its February 24, 2026, meeting.

3. PRESENTATIONS

There were no presentations on the agenda for this meeting.

4. BUSINESS

4.1 Capital Plan Bylaw – Ben Macklin/Evan Wilson

The Manager of Capital Planning and Manager of Energy & Minor Capital reviewed the Capital Plan Submission and subsequent Ministry response.

Ben responded to general questions from committee members about the bus types. Type C busses are the conventional busses that have a nose where the engine is located in front of the windshield. Type C busses seat 40-84 students. Type D busses have a flat front with a larger seating capacity; up to 90 students.

The Committee recommend the following motions go to the Board for consideration at its April 28, 2026 meeting:

Recommended Motion: That the Board of Education of School District 62 (Sooke) allow all three readings of the Capital Plan Bylaw 2026/27-CPSD62-01 at its meeting of April 22, 2026.

Recommended Motion: That the Board of Education of School District 62 (Sooke) give first, second and third readings of the Capital Plan Bylaw 2026/27-CPSD62-01

4.2 Q3/Q4 Minor Capital Update – Evan Wilson/ Ben Macklin

The Manager of Energy & Minor Capital and Manager of Capital Planning provided a financial report on the minor capital projects in progress across the District.

Both Evan and Ben responded to questions from committee members. There were two questions that they were unsure of. The questions and responses to those questions are now captured below:

Annual Facilities Grant: From the 2026/27 AFG, what is the total funding allocation committed to projects in the district?

The AFG allocated over the past 5 years is listed in the table below and publicly available on the [Ministry Capital Archives](#) Website.

	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
AFG Total	\$1,698,722	\$2,080,038	\$2,124,478	\$2,335,205	\$2,574,364

AFG is prioritizing deferred maintenance and system replacements, there is no allocation in 2026/27 for school or district generated requests, with the exception of emergent maintenance if we have an unanticipated system failure. In lieu of the SABER

(School Admin. Based Enhancement Requests) program and funding, we are looking at alternatives to support school initiatives, one consideration is offering a limited amount of facilities labour hours per school to support the smaller requests. We are still working on a proposal for 2026/27 and need feedback from PVP etc. but once we have a solidified plan, we will share with everyone.

Is there a high-level timeline for district projects that were awarded in minor capital, specifically, John Muir Elementary?

All minor capital projects are intended to be delivered within 12 months and fall on the Ministry fiscal year which runs April 1 to March 31. So, both Ministry programs are AFG projects will be completed by March 31, 2027. Due to scope and scale of several projects, we plan to schedule as much over the summer break as possible and will strategically schedule projects that can be done during the school year accordingly. Once we have the summer schedule planned, we will share with everyone.

4.3 2026/27 Budget Development Update –David Lee Bonar

The Assistant Secretary Treasurer provided an update on the 2026-27 budget development process. Part of that process was the Budget Development Survey which received over 1300 responses, (10%) representing a strong level of engagement. Responses consistently prioritized direct student support for learning, well-being and support for students with complex needs. The student budget survey remains open until April 17th.

The Assistant Secretary Treasurer and Superintendent responded to committee members questions regarding the presentation. The Superintendent shared that opportunities for district partners to meet individually with the Superintendent and Secretary Treasurer prior to the ECoW meeting in May will be made available. The ECoW meeting in May will provide further details of the budget development process and the Board's direction on the budget.

5. **ADJOURNMENT**

The meeting was adjourned at 6:54 p.m. The next meeting is scheduled for May 12, 2026.