

Public Notice – Board of Education Online Public Meeting

A public meeting of the Board of Education for School District 62 (Sooke) **will be held on August 27, 2024, at 7:00 pm.**


Please note that all Public Board and Committee meetings are now held in person at the District School Board Office, located at 3143 Jacklin Road, Victoria.

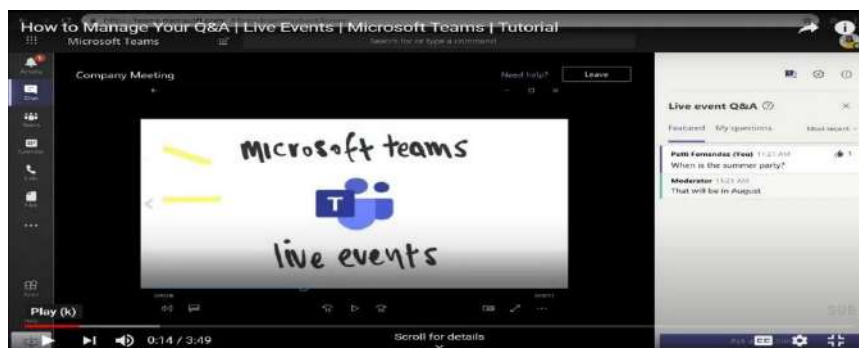
Furthermore, the meeting will be livestreamed via MS teams, to encourage more public participation.

To join the in meeting please click here:
and click

To guide you, the following is information on how to join a live event in MS Teams.

<https://support.office.com/en-us/article/attend-a-live-event-in-teams-a1c7b989-ebb1-4479-b750-c86c9bc98d84>

- Anyone who has the link can attend the online meeting without logging in to MS Teams.
- Members of the public have the opportunity to ask questions related to agenda items discussed at the meeting:
 - Select the **Q&A**  function on the right side of the screen.
 - When asking a question using the Q&A function, please identify yourself. **Anonymous questions will not be responded to.**
 - A reminder for Stakeholder groups to use the **Q&A** function.
 - Members of the media can direct their questions to the Communications Manager at School District 62 for response following the meeting.



If you have questions regarding the meeting and how to access it that aren't answered in the link above please email info@sd62.bc.ca. See link for upcoming and previous Board and Committee meetings [Public Meetings | Sooke School District \(sd62.bc.ca\)](#) materials.



**BOARD OF EDUCATION
PUBLIC MEETING
By Live Event
August 27, 2024 – 7:00 p.m.**

AGENDA

- 1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**
We are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation, and acknowledge the three nations SD62 works with directly in our schools: Sc'ianew Nation, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation, Nuu-chah-nulth. (words gifted by the three nations SD62 works with)
- 2. AGENDA (page 2)**
 - 2.1 Call for amendments and additional items
Motion Requested: That the Board of Education of School District 62 (Sooke) adopt the public meeting agenda of August 27, 2024, as presented (or as amended).
 - 2.2 Report on In Camera Meeting – Amanda Dowhy
This notice is to inform the public that prior to this meeting an “in-camera” meeting of the Board was held where issues of legal, land and personnel were discussed.
- 3. MINUTES (page 5)**
 - 3.1 Call for amendments to minutes
Motion Requested: That the Board of Education of School District 62 (Sooke) adopt the public meeting minutes of the June 25, 2024, as presented (or as amended).
- 4. INFORMATION ITEMS AND ANNOUNCEMENTS**
 - 4.1 Board Chair Update – Amanda Dowhy
- 5. EDUCATIONAL PRESENTATIONS**



6. CORRESPONDENCE & DELEGATIONS

6.1 Correspondence (page 11)

Letter from Metis Nation dated July 22, 2024 RE: Bill 40 and establishment of IEC.

6.2 Standing Delegations (STA, CUPE, PVP, SPEAC) – 5 minutes each

7. FINANCE, FACILITIES AND SERVICES

7.1 Major Capital Update – Harold Cull (page 13)

8. EDUCATION PROGRAM

8.1 Motion Requested: That the Board of Education of the Sooke School District (62) direct staff to produce a report on the efficacy of the early learning supports and interventions within SD62 for the Board of Education to review prior to the 2025/26 budget deliberations.

9. STUDENTS

9.1 2024/25 Enrolment Update – Monica Braniff (page 15)

10. FOUNDATIONS AND GOVERNANCE

10.1 Trustee Liaison Reports – Board of Education

11. ADMINISTRATION

11.1 Board of Education 90 Day Work Plan – Amanda Dowhy (page 16)

PERSONNEL

12.1 Superintendent's Report – Paul Block

12. UPCOMING EVENTS

13.1 SEAPARC Strategic Plan Virtual Focus Group Session Sept. 18, 2024 @ 3:30 (page 17)

13. FUTURE ITEMS

Labour Day September 2, 2024

14. QUESTION PERIOD

Members of the public have the opportunity to ask questions related to agenda items discussed at tonight's meeting using the QA function in MS Teams. Individuals must identify themselves and ask questions directed to the Chair. Members of the media can direct their questions to the Manager, Communications for response following the meeting.





3143 Jacklin Road, Victoria, BC V9B 5R1
sd62.bc.ca | 250.474.9800

15. ADJOURNMENT



MINUTES
BOARD OF EDUCATION
PUBLIC MEETING
June 25, 2024 – 7:00 p.m.

TRUSTEES: Amanda Dowhy, Board Chair Cendra Beaton, Vice Chair
 Russ Chipps Christine Lervold
 Ebony Logins Trudy Spiller
 Allison Watson

STAFF: Paul Block, Superintendent
 Harold Cull, Secretary-Treasurer
 Monica Braniff, Deputy Superintendent
 D’Arcy Deacon, Associate Superintendent
 David Strange, Associate Superintendent
 Fred Hibbs, Executive Director, HR
 Farzaan Nusserwanji, Executive Director, Digital Solutions
 Steve Tonnesen, Manager, Digital Solutions

REGRETS:

SECRETARY: Kristina Ross

- 1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**
The meeting was called to order at 7:08 p.m. by the Board Chair, who acknowledged the traditional territories of the First Nations.

- 2. AGENDA**
 - 2.1 Call for amendments and additional items
 80. MOVED Cendra Beaton/Allison Watson
That the Board of Education of School District 62 (Sooke) adopt the public meeting agenda of June 25, 2024, as presented.
CARRIED



2.2 Report on In Camera Meeting – Amanda Dowhy

This notice is to inform the public that prior to this meeting an “in-camera” meeting of the Board was held where issues of legal, land and personnel were discussed.

3. **MINUTES**

3.1 Call for amendments to minutes

81. **MOVED** Allison Watson/Christine Lervold
That the Board of Education of School District 62 (Sooke) adopt the public meeting minutes of May 28, 2024, as presented.
CARRIED

4. **INFORMATION ITEMS AND ANNOUCEMENTS**

4.1 Recognition of the Royal Bay Secondary Senior Girls Soccer Team – Angus Stewart

Congratulations to the Royal Bay Senior Girls Soccer Team on their outstanding season and winning of the BC School Sports Provincial AAA Soccer Championship.

4.2 Board Chair Update – Amanda Dowhy

The Board Chair passed her condolences to School District 27. It recently experienced a bus crash where students and adults were injured. A student contacted the Board of Education regarding Policy & Regulation F-228 Pest Management. This query has been responded to by staff. The prefabrication additions at David Cameron and Ruth King Elementary Schools are on time and on budget and will open in September 2024. The Foundry is holding two information sessions in Sooke (June 26th) and Colwood (June 27th).

5. **EDUCATIONAL PRESENTATIONS**

5.1 Na'tsa'maht Enhancement Agreement Final Report 2023/24- Jon Carr/Marlys Denny
Staff provided a final report on the NA'TSA'MAHT Enhancement Agreement.

82. **MOVED** Cendra Beaton/Russ Chipps
That the Board of Education of School District 62 (Sooke) receive the NA'TSA'MAHT Enhancement Agreement Final Report (NEAR) to foster dialogue and the review of academic achievement, sense of belonging that embrace Indigenous languages, culture and world views. It is the truth that will maintain the foundation from which the district can actively work towards achieving Reconciliation.
CARRIED



6. CORRESPONDENCE & DELEGATIONS

6.1 Correspondence

- a. Letter from the Minister of Education and Child Care, dated June 6, 2024, RE: Anti-Semitism in BC Classrooms.

83. **MOVED** Ebony Logins/Christine Lervold
That the Board of Education of School District 62 (Sooke) receive the Letter from the Minister of Education and Child Care, dated June 6, 2024, RE: Anti-Semitism in BC Classrooms.
CARRIED

6.2 Standing Delegations (STA, CUPE, PVP, SPEAC) – 5 minutes each STA – Rita Zeni

The STA was fortunate to be able to attend the Na'tsa'maht Indigenous Graduation Recognition Celebrations and was grateful and humbled to see the elders in attendance. Further, the President attended the French Immersion Graduation Ceremony at Belmont School. The STA would like to wish staff, students, and families a happy and safe summer break.

CUPE 459 – Amber Leonard

CUPE 459 shared reflections on two Calls to Action (28, 29) from the National Truth and Reconciliation Report. CUPE 459 offers employees' relatives a chance to be awarded a scholarship. This year CUPE 459 presented over \$7,000.00 in scholarships to students in the District. CUPE 459 sends its condolences to former employee Janet McKenzie's family and friends as she recently lost her battle with cancer.

PVP – Corrinne Kosik

PVP Representative Corrinne Kosik provided an overview of the District events. Highlights included: Westshore Secondary graduates participation in a canoe trip; Lakewood Elementary School redesigned its logo and mascot and took part in a beach day. John Stubbs Memorial School recognized its parents, teachers had an opportunity to dress as students, and the community organized its graduation ceremony.

SPEAC – Tom Davis

Newly elected SPEAC President Tom Davis introduced himself to the Board of Education. He thanked the Leadership team for invitations to SPEAC to participate in PVP hiring processes and district events.



7. FINANCE, FACILITIES AND SERVICES

7.1 Resources Committee Meeting of June 11, 2024 – Ebony Logins

Trustee Logins provided an overview of the Resources Committee Meeting of June 11, 2024, to the Board of Education. The Secretary-Treasurer provided an update to the Board of Education on the transportation fee model.

84. MOVED Ebony Logins/Christine Lervold

That the Board of Education of School District 62 (Sooke) approve the International Program Fee for Online Courses for the 2024/25 school year as presented at the Resources Committee meeting of June 11, 2024.

CARRIED

85. MOVED Ebony Logins/ Christine Lervold

That the Board of Education of School District 62 (Sooke) approve the 2025/26 Capital Plan submission as amended at the June 25, 2024, Board Meeting.

CARRIED

86. MOVED Ebony Logins/Cendra Beaton

That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee Meeting of June 11, 2024, as amended at the June 25, 2024 Board Meeting.

CARRIED

7.2 Amended 24/25 Capital Plan Bylaw – Harold Cull

Staff provided an update to the Board of Education on the Capital Plan Bylaw and additional project approvals received from the Ministry of Education and Child Care.

87. MOVED Allison Watson/Cendra Beaton

That the Board of Education of School District 62 (Sooke) allow all three readings of the Amended Capital Plan Bylaw No. 2024/25 CPSD62-02 at its meeting of June 25, 2024.

CARRIED (UNANIMOUSLY)

88. MOVED Cendra Beaton/Russ Chipps

That the Board of Education of School District 62 (Sooke) give first, second and third readings to the Amended Capital Plan Bylaw No. 2024/25 CPSD62-02 Bylaw.

CARRIED



7.3 BC Transit Townhall Report – Harold Cull

Staff provided an update to the Board of Education on the BC Transit Townhall on June 4, 2024. Dialogue with the municipalities and BC Transit will continue to occur. F-100 Transportation Policy and Regulations walk limits will be reviewed.

89. **MOVED** Christine Lervold/Cendra Beaton

That the Board of Education of School District 62 (Sooke) request to present to the Victoria Regional Transit Commission regarding effective transportation options for children and youth.

CARRIED

8. EDUCATION PROGRAM

8.1 Education-Policy Committee Meeting of June 4, 2024 – Cendra Beaton

Trustee Beaton provided an overview of the Education-Policy Committee Meeting of June 4, 2024, to the Board of Education.

90. **MOVED** Cendra Beaton/Trudy Spiller

That the Board of Education of School District 62 (Sooke) receive the 2024-25 Operational Plan.

CARRIED

91. **MOVED** Cendra Beaton/Allison Watson

That the Board of Education of School District 62 (Sooke) receive the report from the Education-Policy Committee Meeting of June 4, 2024.

CARRIED

9. STUDENTS

10. FOUNDATIONS AND GOVERNANCE

10.1 Trustee Liaison Reports – Board of Education

- No reports.

10.2 Na'tsa'maht Education Council Meeting of June 12, 2024 – Russ Chipps

Trustee Chipps provided an overview of the Na'tsa'maht Education Council meeting to the Board of Education.

11. ADMINISTRATION

11.1 Board of Education 90 Day Work Plan – Amanda Dowhy



The Board Chair provided an overview of the work plan to the Board of Education.

12. PERSONNEL

12.1 Superintendent's Report – Paul Block

The Superintendent provided the Board of Education an update on Learning, Engagement and Growth. Highlights included information on student advocate programming, SD 62 graduation celebrations in which students received \$1.2M in scholarships, the Sooke Rainbow Walk, the community dinner that was hosted by Sc'ianew Nation at Dunsmuir Middle School, and the Voice over Internet Protocol (VoIP) modernization is complete in 18 of 35 District sites. Further, the Superintendent made remarks on the Retirement and Long Service District Recognition event.

13. UPCOMING EVENTS

June 27 – Last Day of Classes

June 28 – Administration Day

July 7 – Pride Parade

August 27 – Board Meeting

September 3 – First Day of School

September 10 – Education-Policy Committee Meeting

September 17 – Resources Committee Meeting

September 24 – Public Board Meeting

14. FUTURE ITEMS

15. QUESTION PERIOD

Members of the public can ask questions related to agenda items discussed at tonight's meeting using the QA function in MS Teams. Individuals must identify themselves and ask questions directed to the Chair. Members of the media can direct their questions to the Manager, Strategic Communications for response following the meeting.

16. ADJOURNMENT

The meeting was adjourned at 9:48 p.m.

Certified Correct:

Chairperson of the Board

Secretary-Treasurer





Colette Trudeau
Chief Executive Officer
Métis Nation British Columbia
#380 – 13401 108 Ave, Surrey BC V3T 5T3
ctrudeau@mNBC.ca
604.557.5851 (EXT. 8241)

Monday, July 22, 2024

Amanda Dowhy
Board of Education Chairperson
School District No. 62 Sooke
3143 Jacklin Rd., Victoria, BC, V9B5R1

Taanishi Amanda,

Subject: BC's Bill 40 - The School Amendment Act and the new Provincial Ministerial Order on IECs

I am writing you today regarding the Province's Bill 40 - The School Amendment Act, the new Ministerial Order on Indigenous Education Councils (IEC) and their implications for Métis families and students.

As you are aware, Bill 40 mandates the establishment of Indigenous Education Councils (IECs) across all school districts in our province. These councils are intended to influence and engage in decision-making processes that impact Indigenous students' educational experiences in the BC K-12 public system.

The Ministerial Order stipulates that, in establishing an IEC, a board must consider the distinctions and diversity among the Indigenous student population served by the board, ensuring that the composition of the IEC reasonably reflects the Indigenous student population. Several districts across British Columbia have Indigenous student populations that include Métis students, including SD62 Sooke.

In previous conversations with your Indigenous Education department, we have been advised that you have **361 Métis** students. Our Citizenship Registry and Métis family connections program enrolment confirm a Métis student population.

We recognize that SD62 Sooke has a long standing and commendable relationship already established with [Métis Nation of Greater Victoria Association](#), we are excited to see the



good work done on behalf of our children continue. Individuals from this community are best suited to identify a representative to bring Métis perspectives to the IEC.

In the spirit of friendship and reconciliation, MNBC is committed to walking respectfully alongside T'Sou-ke Nation, Sc'ianew Nation, Pacheedaht Nation, Esquimalt Nation, Songhees Nation, SD62 Sooke Board of Education, and other partners representing Urban Indigenous learners, for the benefit of all students. MNBC looks forward to connecting on this important matter to determine how we can grow our partnership and best support our children at these newly established IECs.

Should you have any questions or concerns, please do not hesitate to reach out to Sharlene Wedel, Executive Director, Ministry of Education (Early learning | K-12), at swedel@mNBC.ca

Pishshapmishko (Take Care),

A handwritten signature in black ink, appearing to read "Colette Trudeau". The signature is fluid and cursive.

Colette Trudeau
Chief Executive Officer
Métis Nation British Columbia

CC: Paul Block, Superintendent of Schools, SD62 Sooke
Harold Cull, Secretary Treasurer, SD62 Sooke
Jon Carr, District Principal, NA'TSA'MAHT Indigenous Education, SD62 Sooke
Caitlin Bird, President, Métis Nation of Greater Victoria Association
Sasha Hobbs, Chief Strategic Officer, MNBC
Sharlene Wedel, Executive Director, Ministry of Education (Early Learning | K-12), MNBC



Board Info Note

Public Board Meeting

August 27, 2024

Agenda Item: 7.1 – Major Capital Update

Background

- Staff would like to provide the Board with an update on the District’s current major capital projects

Sooke Elementary

- The updated Project Definition Report (PDR) has been submitted to the Ministry of Education & Child Care (MoECC)
- The intent of the revisions was to explain the cost difference between a seismic upgrade and a full replacement (preferred option)
- Staff anticipate the PDR will be reviewed by Treasury Board once their meetings start up after the election

North Langford Secondary School

- Through a Request for Proposals (RFP) process, staff have selected HCMA Architects to develop the Project Definition Report (PDR)
- HCMA designed Royal Secondary, PEXSISEN and Centre Mountain Lellum for the District
- The first step in the process is to create a site layout map to see how the components of the school (building, parking lot, fields, childcare, etc.) can fit on the site
- Staff are working with the Village Initiative to determine the Neighbourhood Learning Centre (NLC) space requirements based on their community needs assessment
- It is anticipated that the PDR will be submitted to the MoECC in late fall or early winter

Port Renfrew Elementary (PRE) Seismic Project

- The District continues to work with the Pacheedaht First Nation (PFN) in the replacement of Port Renfrew Elementary based on the Nation's desire to create a K-12 campus in community
- The final designs of the new school are being finalized and should be ready shortly

DC and RK Pre-Fabricated Classrooms

- Construction at both Ruth King and David Cameron continue with the final push to occupancy in full flight
- Staff and the contractor are focusing on life safety issues in order to receive occupancy by school start-up
- As with most large capital work, this project's tight timelines (approval received in October 2023) has resulted in schedule challenges

SC'IA'NEW STELITKEL

- Consistent with the pre-fab classrooms noted above, construction at SC'IA'NEW STELITKEL is on schedule and budget
- All of the mass timber is on site and installed as the contractor now prepares to finish the roof in time for the fall
- The field will be planted shortly and is expected to be ready for school start-up in September 2025

Prepared by: Harold Cull, Secretary-Treasurer



Board Info Note

Public Board Meeting

August 27, 2024

Agenda Item: 9.1 – 2024/25 Enrolment Update

Purpose:

Provide the Board of Education with a preliminary snapshot of the 2024/2025 enrolment trends.

Background:

Tracking and projecting student enrolment is a dynamic process, particularly when considering the added complexity of Sooke District's accelerated growth, the health of local, provincial and national economies, and the continued increase of newcomer families to our region. Preliminary enrolment trends confirm growth in enrolment across the district and in all grade levels. Numbers are variable at this early stage as we confirm students and families who are leaving, arriving and moving between schools.

There are four trends that we are closely monitoring as we move towards the end of September and the Ministry 1701 enrolment count:

1. Year to Year Growth: *How much has our enrolment increased as compared to September 2023?*
2. Summer Growth: *How much did our enrolment increase from end of school year to the final week of August 2024?*
3. Budget impacts: *How do current numbers compare to the projected enrolment that informed our 2024/25 Budget?*
4. Current enrolment & available space: *Will we have enough room to accommodate all students?*

Analysis:

- a) Year to Year Growth
 - We projected a September standard enrolment of 13,065 for students K-12. In addition to this, we will see students registered in Alternative Education, Online learning, Adult Learning, and International fee-paying.
 - This is a 300-400 increase in standard enrolment from September 2023. At this time, we are on track for meeting, and likely exceeding, the target number of 13,065.
- b) Summer Growth
 - Summer growth kept to a similar pace as the summer of 2023 with approximately half of the almost 200 registrations being at the elementary level and the remainder divided between middle and secondary.
- c) Current Enrolment Budget Impacts
 - Current enrolment trends have us within the preliminary budget and on track for appropriate staffing levels with no additional budget pressures.
- d) Current Enrolment & available space
 - Currently, we have the space to accommodate the projected registrations for September 2024.
 - We will continue to monitor our growth over the course of the year and have necessary space mitigation strategies in place.

Prepared by Monica Braniff, Deputy Superintendent



Item 11.1 – In-Camera Board Meeting School District 62 (Sooke)

Board of Education 90-Day Plan Work Plan Summary

Action	September 2024	October 2024	November 2024
Approve	<ul style="list-style-type: none"> - Strategic Plan Renewal – Vision, Mission, Values and Beliefs - Audited Financial Statements - Strategic Plan Annual Report 2023-24 - Board Annual Work Plan - Framework for Enhancing Student Learning Report 	<ul style="list-style-type: none"> - Governance Committee Meeting Report 	
Review	<ul style="list-style-type: none"> - Review Audit Committee Report (External Financial Audit) - Estimated Enrolment Update - Superintendent's Annual Growth Plan 	<ul style="list-style-type: none"> - September 1701 Enrolment Report - Recognize World Teacher's Day - Vancouver Island School Trustees Association Conference - BCSTA Provincial Council Meeting - Annual District Communications Plan 	<i>1st Quarter Report Package:</i> <ul style="list-style-type: none"> - Strategic Plan - Financial Forecast - Enrolment report - Minor & Major Capital Work
Complete			
Engage	<ul style="list-style-type: none"> - City of Colwood/BoE – Joint Council/Board Meeting - Welcome Back Message from Chair on behalf of Board - National Truth & Reconciliation Day (September 30) 	<ul style="list-style-type: none"> - Strategic Plan Engagements: Board & Students - Governance Committee 	<ul style="list-style-type: none"> - Leadership Team Forum – Strategic Plan Development - DPAC Forum – Strategic Plan Development - Municipal Partner Mtgs

Jenny Seal

Subject: FW: You're Invited! SEAPARC Strategic Plan Virtual Focus Group Session

From: Colleen Hoglund

CAUTION - EXTERNAL SENDER: This email originated from outside of School District 62. Do not click links or open attachments unless you have verified the sender and know the content is safe.

Sorry, re-sending with Mr. Bobbit included.

Colleen Hoglund (she/her/hers)

Program Services Manager | SEAPARC Recreation

T: 250.642.8006 | C: 250.727.8619 | F: 250.642.4710

[Facebook](#) | www.seaparc.ca

SEAPARC Recreation

2168 Phillips Rd, Sooke, BC V9Z 0Y3



The Capital Regional District's (CRD) Sooke and Electoral Area Parks and Recreation Commission (SEAPARC) is developing a new strategic plan for 2025-2035. This plan will reflect current needs by gathering feedback from the community. An important part of this process is to hear from representatives of Sooke School District 62. You will provide us with a unique perspective that will ultimately help the Commission make decisions on future recreation services provided by SEAPARC.

We would like to extend an invitation to School District representatives to participate in an upcoming **virtual focus group session on Wednesday, September 18 3:30-4:30pm**. This session will be a great opportunity for us to talk about future SEAPARC amenities and services.

Please RSVP to Megan MacKeigan, Administrative Secretary mmackeigan@crd.bc.ca by Monday, September 16. Please send the name and email address of the person that will be in attendance so that we can send them the link to the virtual session.

Please note that there are additional opportunities to provide feedback, including an online survey as well as Open House events scheduled for August 10 and August 21.

For more information on this project please visit [SEAPARC Recreation Strategic Plan | Get Involved CRD](#)

If you are not able to participate but would like to extend the invite to someone else in your place, please feel free to forward this email to them. We look forward to hearing from you,

Colleen Hoglund (she/her/hers)

Program Services Manager | SEAPARC Recreation

T: 250.642.8006 | C: 250.727.8619 | F: 250.642.4710

[Facebook](#) | www.seaparc.ca

SEAPARC Recreation

2168 Phillips Rd, Sooke, BC V9Z 0Y3

