

Committee Report of Resources Committee Meeting via MS Teams May 12, 2020

Present: Bob Beckett, Trustee (Committee Chair)
Wendy Hobbs, Trustee (Committee Member)
Allison Watson, Trustee (Committee Member)
Ravi Parmar, Trustee
Krista Leakey, SPVPA
Ed Berlando, STA
Bruce Woodcock, CUPE
Amanda Dowhy, SPEAC
Scott Stinson, Superintendent & CEO
Harold Cull, Secretary Treasurer

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 7:00 pm by the Committee Chair. Bob Beckett acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. COMMITTEE REPORT

The Committee Report for the March 4, 2020 Resources Committee Meeting was reviewed by the committee members.

3. PRESENTATIONS

There were no presentations.

4. NEW BUSINESS

4.1 Transportation Administration Fee

- Harold Cull presented an information note outlining the transportation administration fee issue and the process conducted to date
- The Committee supported the recommended motion going forward to the Board with an amendment to include that the full consultation process will be included as the process recommences in the fall of 2020

Recommended Motion for the Board of Education:

“That the Board of Education of School District 62 (Sooke) revisit the subject of a transportation administration fee, including the full public consultation process, in the Fall of 2020 leading into the budget process during the Winter of 2020”.

4.2 19/20 Q3 Financial Forecast

- Harold Cull provided an update on the Quarter 3 (March 31) financial forecast for the District
- The forecast was based on the assumption that school would not be returning by the end of the year and based on this assumption, staff estimated the District would end the year with an excess of \$1.294 m
- Staff also created a revised forecast assuming some form of in-class instruction would start prior to the end of the year and as a result, the excess could be as low as \$.700 m
- The actual amount of the year end excess will be determined by a number of variables including the K-12 Restart Plan to be created by the District

4.3 20/21 Budget Update

- Staff provided a presentation to the Committee outlining the latest steps conducted in the budget development process for next fiscal year
- It was re-iterated that staff will be presenting largely as status quo budget for the Board to consider in June
- Staff will be required to reconcile the existing (status quo) budget with the priorities identified during the development process to ensure the priorities of the District are continued to be met
- The latest enrolment forecast for the International Program is 60 FTEs which is down from the current year enrolment of 280 FTEs – this shortfall will be funded from the District’s reserve
- Staff will be recommending that the Board consider re-instating the \$100,000 reduction made to the Curriculum budget in the current year by delaying the hiring of the Purchasing/Office Manager position
- The Committee was advised that the anticipated reserve amount as at June 30, 2021 will be between 1.16% and 1.65% of the total operating expenditures

4.4 21/22 Capital Plan Submission

- The capital plan components were reviewed with the Committee
- Staff feel that the long range enrolment estimates will plateau near 2030 at a total enrolment of approximately 14,000 students
- The approach to the capital plan will be to build to this amount in order not to over build
- A gap analysis will be conducted to determine how many schools and when, these schools will be required
- Staff will bring a proposed plan to the June Resources Committee meeting for review and input

4.5 2020 Employee Engagement Survey

- The Committee was advised that the 2020 Employment Engagement survey has been released and that it is expected that BC Stats will be able to provide an initial report at the June Board meeting
- The Committee requested that the survey questions be included with the meeting's report going to the Board

4.6 Social Procurement

- Based on the direction received at the March 10th Board meeting, staff looked into the feasibility of adding social procurement language into the upcoming construction tenders for the District
- Staff reviewed the work to date and the Committee supported the following motion going to the Board for review and consideration

Recommended Motion for the Board of Education:

“That the Board of Education of School District 62 (Sooke) direct staff to add specific clauses that promote the employment opportunities of SD62 students as well as the prioritization of contractors being chosen from the South Island for the construction of the new Centre Mountain Lellum Middle and Pexsisen Elementary Schools”.

5. **ADJOURNMENT AND NEXT MEETING DATE:** June 9, 2020