
**COMMITTEE REPORT OF THE
EDUCATION-POLICY COMMITTEE
School Board Office
Sept. 9, 2025 – 6:00 p.m.**

Present: Cendra Beaton, Trustee (Acting Chair)
Trudy Spiller, Trustee (Committee member)
Christine Lervold, Trustee (Acting Committee member)
Russ Chipps, Trustee (online)
Dana Savage, CUPE
Tim Hamblin, CUPE
Amanda Culver, STA
Corrinne Kosik, SPVPA
Paul Block, Superintendent/CEO
D'Arcy Deacon, Associate Superintendent
Vanessa White, Acting Associate Superintendent
Ash Senini, SPEAC (online)

Regrets: Laura Schwertfeger

1. CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES

With gratitude and respect, we acknowledge that we live, learn, and work on the traditional territories of the Coast Salish: T'Sou-ke Nation, SCÍ'ANĒW (Beecher Bay) Nation, and the Nuu-chah-nulth: Paaʔčiidʔath (Pacheedaht) Nation. We also recognize that some of our schools are located on the traditional territories of the MÁLEXEL (Malahat) Nation, and the Lək'wəŋən peoples of Songhees and Esquimalt Nations.

2. Opening Remarks from Acting Chair Cendra Beaton

The Acting Chair thanked all staff for a great start-up. She noted that Sept. 18 is Military Family Appreciation day and recognized and gave gratitude to military families. Acknowledgement was made with regard to Sept. 30, National Day of Truth and Reconciliation. Acting Chair Beaton encouraged everyone to find ways to learn and unlearn related to Truth and Reconciliation.

3. COMMITTEE REPORT of June 3, 2025 Education-Policy Committee meeting

The committee report for the June 3, 2025 Education-Policy Committee meeting was received by the committee. No errors or omissions were noted.

4. BAA COURSE PROPOSALS

There were no BAA course proposals for this meeting.

5. NEW BUSINESS

a. Committee Terms of Reference – Acting Chair Beaton

Acting Chair Beaton indicated that the ToR were on page 6. September is a good time to remind and refresh the terms of reference. The Acting Chair reviewed the terms in detail. There were no questions or comments from those in attendance.

b. Student Voice Engagement Plan – D’Arcy Deacon

Associate Superintendent Deacon provided an overview of the Student Voice Engagement plan. The slide deck from page 10 was shared. This has come from last year’s Operational Plan.

- It is a road map on how to include student voice.
- It’s meant to be revisited on an annual basis.
- Feedback was received from youth and adults during the process.
- Engagement activities took place from Grades 4 - 12 and ranged from small group to large group activities.
- Data has now been aggregated, and three goals have been created.
- The goals provide a broad range of opportunities.
- Appendices available with more information related to the aggregated data.

Discussion ensued about the implementation strategies and staff engagement to support the plan. The committee expressed thanks and appreciation to Associate Superintendent Deacon and all who contributed to the plan.

6. REVIEW OF POLICIES/REGULATIONS

a. Draft Revised Policy A-101 “Administrative Organization” – Paul Block

Superintendent Block gave background on the policy and why it is important. History was provided on changes in the IT department and structure. Changes in staffing allowed District staff to take time to explore possible structures and examine how other districts have organized this work. Staff were given time to provide feedback and information to help with the process.

There is current policy related to the structure of the executive and in order to make changes that are better suited to current District needs, changes in policy are being proposed.

Recommended Motion:

That the Board of Education for School District #62 (Sooke) give Notice of Motion to draft revised Policy A-101 “Administrative Organization”.

b. Draft Revised Regulations E-205 “Recruitment and Selection of Administrative Personnel” – Paul Block

This will be impacted by the change in structure in the IT department. A housekeeping edit was further suggested for this revision process.

Recommended Motion:

That the Board of Education for School District #62 (Sooke) give Notice of Motion to draft revised Regulations E-205 “Recruitment and Selection of Administrative Personnel”.

- c. Draft Revised Policy and Regulations C-114 “Sanctuary Schools” – D’Arcy Deacon
No significant revision but language related to “ordinary resident” was explained. The changes are meant to better reflect the current needs of community and to be better in line with current Immigration Canada language.

Discussion ensued. One concern raised was understanding the phrase “promote sensitivity”. Point taken that language could be more specific, but the goal is to provide clarity and ease for all circumstances that might occur. It was the general consensus that it’s more concise and clear and does not create barriers.

Recommended Motion:

That the Board of Education for School District #62 (Sooke) give Notice of Motion to draft revised Policy and Regulations C-114 “Sanctuary Schools”.

7. FOR INFORMATION – Paul Block

- a. Research Project Approval – “Exploring How Useful Teachers Find Student Mathematics Needs Information” – Daniel Jerez, University of Alberta

The application was received over summer from a Master’s student. He is studying how technology impacts math education. All consents are in place and there are no privacy concerns. All data is stored in Canada, and no personal information is being shared.

8. FOR FUTURE MEETINGS

9. ADJOURNMENT at 7:05 p.m. NEXT MEETING DATE: Oct. 7, 2025