



RESOURCES COMMITTEE
School Board Office
3143 Jacklin Road
November 12, 2019 – 7:00 p.m.

A G E N D A

- 1. CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES**
We are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation, and acknowledge the three nations SD62 works with directly in our schools: Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation, Nuuchahnulth.
(words gifted by the three nations SD62 works with)
- 2. REPORT**
- 3. PRESENTATIONS (10 min.)**
- 4. NEW BUSINESS**
 - 4.1** Transportation Review Model Update
 - 4.2** District Planning Framework
 - 4.3** Capital Plan Update
 - 4.4** 19/20 Quarter 1 Forecast Update
 - 4.5** SEAPARC Joint Use Agreement 2019-2020
- 5. ADJOURNMENT**
- 6. NEXT MEETING DATE:** December 4, 2019

Committee Report of Decisions/Discussions

Resources Committee Meeting

October 8, 2019

Attendees:

Dianna Seaton, Trustee (Committee Chair)
Allison Watson, Trustee (Committee Member)
Ravi Parmar, Trustee
Ed Berlando, STA
Amanda Dowhy, SPEAC
Krista Leakey, SPVPA

Staff:

Harold Cull, Secretary Treasurer

1 Territorial Acknowledgement

Dianna Seaton, Committee Chair, called the meeting to order and read the acknowledgement of the first nations' territories.

4.1 Transportation Review Modelling

- The Committee reviewed and discussed the proposed Transportation Review model presented by staff
- The intent of the review was to ensure the model meets the needs of the Committee and Board prior to embarking on the work
- The highlights of the discussion were:
 - The District needs to ensure a fee waiver process is defined and implemented if fees are to be charged
 - The Committee wanted clarification on the field trip costs as identified on the 17/18 Transportation Survey
 - It may be prove difficult to measure the impacts on service levels if any of the reviewed principles are changed
- Harold will forward a copy of the materials to the stakeholder reps for distribution to their members (including students)
- The Committee supported the draft model for staff to begin the review work on

4.2 Enrolment & School Capacity Update

- The Committee was provided an update on the latest enrolment numbers (as at Sept 30) and how those numbers (represented as head count) compare to the school capacities and Long Range Facilities Plan estimates
- The District continues to grow at a rapid pace and the pressures on the system remain in the areas identified in the District's Capital Plan submission of June 30, 2019
- Staff will continue to monitor these numbers to ensure the June 2020 Capital Plan submission addresses the capital needs of the District

4.3 Capital Planning Update

- Staff provided an update on the latest capital projects (RBSS Expansion and West Langford Elementary and Middle schools)
- The RBSS Expansion continues to be on schedule and budget as we close in on substantial completion scheduled for August 2020
- The West Langford projects' civil work will be tendered this week and at this point in the project, creates the greatest risk of the project
- Staff have taken feedback received on the initial site plan and incorporated it into the tender documents being released
- The Capital Planning governance framework was also reviewed along with a presentation provided to the consultation groups outlining the educational and space needs of the District

Committee Info Note
Resources Committee Meeting
November 12, 2019
Agenda Item: 4.1 Transportation Review Model Update

Introduction

- At their September meeting, the Committee discussed and recommended to the Board that staff conduct a review of the Board's transportation principles
- The Board agreed and passed the following motion on September 25, 2019:

The Board of Education of School District 62 (Sooke) directs staff to review the following areas of transportation and report back to the Resources Committee in November 2019:

- Administration and/or ridership fees;
- Walk limits (urban/rural) of specific routes;
- Pick up and drop off areas; and
- Routes to bus stops (must be safe/efficient).

Proposed Model Update

- Staff have completed a significant amount of work to date on the model review with more work to follow
- Here is a summary of the completed and future work in the first two areas noted above:

Administration and/or Ridership Fees

- The provincial survey of school districts is being conducted and expected to be completed by the end of November
- The survey will highlight which districts are charging either an administrative fee or rider fee and if so, how much
- Staff will summarize this information and present it to the Committee at their December meeting
- Based on this information, some assumptions will be made as to what the impact will be on the ridership if any of these fees are charged

- Staff will attempt to estimate these impacts as savings in ride and wait times of the residual riders

Walk limits

- Some initial work has been completed in the area and attached is a summary of enrolled students, by school, within certain walk ranges (1, 2, 3 and 4 km)
- Further is required to ensure the completeness and accuracy of this data (for example, do have of our students live in excess of 5kms from their school)
- This data is provided to begin the flow of ideas to model
- The Board can ask staff to model different scenarios in order to determine the potential impact on the wait and ride times of the residual riders
- Staff will need to finish entering the existing routes into the Transversa routing software system in order to be able to model different scenarios
- This work will be completed in December and staff will run models to reflect the possible impact on service levels for the January Resources Committee meeting

School District #62
Summary of Walk Distances for Students by School
As at November 2019

ELEMENTARY SCHOOLS	WALK LIMITS			
	1KM	2KM	3KM	4KM
COLWOOD ELEM/NO BUSSING	0	0	0	0
CRYSTAL VIEW ELEM	61	101	132	138
DAVID CAMERON ELEM	56	125	207	303
HANS HELGESEN ELEM	6	20	43	70
HAPPY VALLEY ELEM	199	262	320	349
JOHN MUIR ELEM	21	81	124	133
JOHN STUBBS ELEM	TBD			
LAKEWOOD ELEM	169	258	320	367
MILLSTREAM ELEM	110	176	197	220
POIRIER ELEM	109	170	224	286
PORT RENFREW/NO BUSSING	0	0	0	0
RUTH KING ELEM/NO BUSSING	0	0	0	0
SANGSTER ELEM	110	134	153	165
SASEENOS ELEM	20	33	54	70
SAVORY ELEM	37	107	176	189
SOOKE ELEM	42	126	222	270
WISHART	243	333	390	429
WILLWAY ELEM	89	110	134	137
TOTAL	1272	2036	2696	3126

MIDDLE SCHOOLS	WALK LIMITS			
	1KM	2KM	3KM	4KM
DUNSMUIR MIDDLE	65	156	245	316
JOURNEY MIDDLE	34	119	223	326
SPENCER MIDDLE	69	212	387	616
TOTAL	168	487	855	1258

SECONDARY SCHOOLS	WALK LIMITS			
	1KM	2KM	3KM	4KM
BELMONT SECONDARY	63	144	369	389
ED MINE COMMUNITY SCHOOL	6	33	117	318
ROYAL BAY SECONDARY	9	77	222	345
TOTAL	78	254	708	1052

TOTAL	1518	2777	4259	5436
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Committee Info Note

Resources Committee Meeting

November 12, 2019

Agenda Item: 4.2 District Planning Framework Update

Introduction

- The attached proposed District Planning Framework has been developed to tie together the multiple processes the District undertakes in terms of planning
- The majority of these processes are currently being completed and the proposed framework is intended to ensure the timing and connection of the process are appropriate

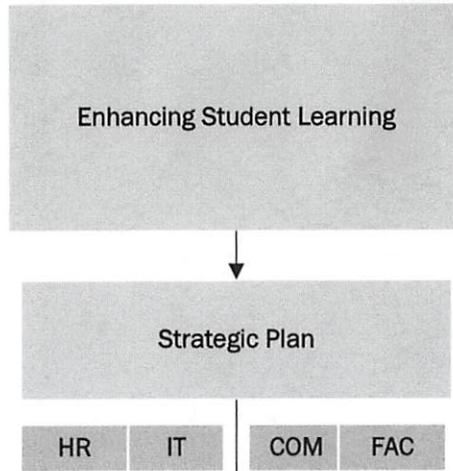
Enhanced Student Learning

- The framework kicks off with the Ministry's Enhanced Student Learning Framework and the strong connection to the District's Strategic Plan
- The Ministry's framework was being developed at the time the District was beginning the work on the current Strategic Plan
- Staff used the Ministry's Service Plan goals and the environmental scan conducted to drive the District's initial goals of Learning, Engagement and Growth
- With the Ministry's framework now in place, the connection between student success and the Strategic Plan can be that much tighter

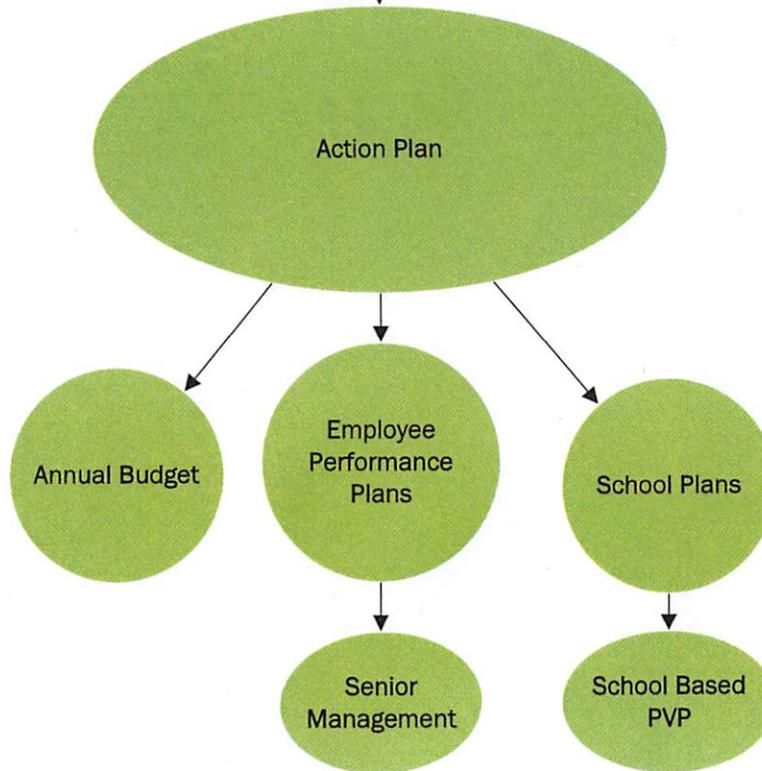
Proposed Committee Discussion

- Staff are looking for the Committee's comments on the proposed framework and how the District can continue to improve their planning processes

SD 62 PROPOSED PLANNING FRAMEWORK



ANNUAL PLANNING PROCESS



TIMING AND RYTHYM OF PLANNING PROCESS

PLAN	PLAN COVERAGE	TIME OF DEVELOPMENT
STRATEGIC PLAN	JULY '21 to JUNE '24	2020 (LEARNING) ENVIRONMENTAL SCAN & MOE STUDENT SUCCESS BILL 11 FRAMEWORK
OPERATIONAL PLAN	JULY '21 to JUNE '24	SLIGHT OFFSET FROM STRATEGIC PLAN CYCLE (TO UNDERSTAND DIRECTION)
ANNUAL ACTION PLAN	JULY '20 to JUNE '21	FALL
ANNUAL BUDGET	JULY '20 to JUNE '21	WINTER/SPRING
SCHOOL PLANS	JULY '20 to JUNE '21	SPRING
PERFORMANCE PLANS	JULY '20 to JUNE '21	SPRING

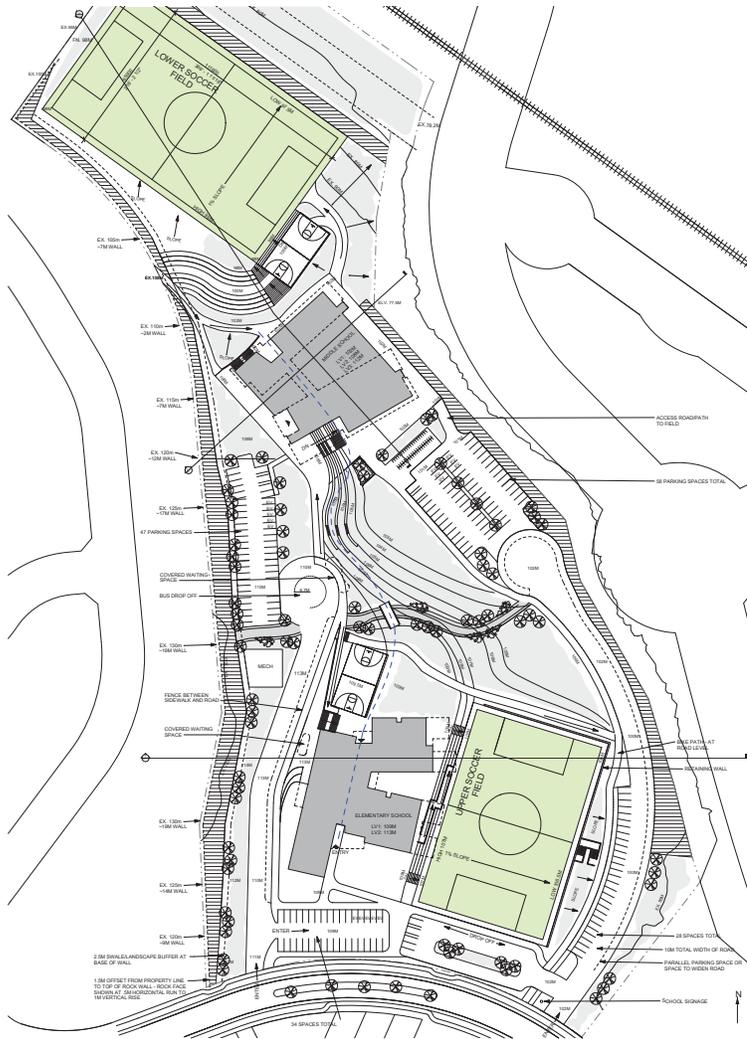
Committee Info Note
Resources Committee Meeting
November 12, 2019
Agenda Item: 4.3 Capital Plan Update

Royal Bay Expansion

- Work continues to proceed with the expansion at RBSS and is expected to be completed by August 2020

West Langford Elementary and Middle Schools (WLEMS)

- Attached is the latest site plan used in the tendering process for the blasting and civil work that was recently awarded to Hazelwood Construction and work is expected to start shortly and run 8 to 12 months
- We are in the final stages of the schematic design (location/shape of buildings and floor plans) and will now shift to actual design of those spaces for construction drawings
- Staff feedback will continue to flow through the Consultation Groups established and the Committee and Board will be provided updates as work progresses



#	DESCRIPTION	DATE
1	ISSUED FOR BID	07 NOV 2019
2	ISSUED FOR BID	31 OCT 2019
3	ISSUED FOR BID	31 OCT 2019
4	ISSUED FOR BID	31 OCT 2019
5	ISSUED FOR BID	31 OCT 2019
6	ISSUED FOR BID	31 OCT 2019

West Langford Elementary & Middle Schools

3100 Constellation Avenue, Langford, B.C.

PROJECT # 1900

SITE PLAN


A101
 SCALE: As Indicated

1 SITE PLAN

Committee Info Note
Resources Committee Meeting
November 12, 2019
Agenda Item: 4.4 19/20 Quarter 1 Forecast Update

Introduction

- Staff have recently completed the financial forecast for the current school/fiscal year with actual revenues and expenditures as at September 30, 2019
- This is the first year the full quarterly forecast has been completed this early in the year
- In previous years, staff have projected the year end position by estimating the expected revenues based on enrolment and expenditures based on teacher staffing only
- Given the amount of time left in the year, there remains a significant amount of outstanding items to be estimated which makes the forecasting process difficult to accurately estimate at this time
- As a result, the following is staff's best estimate of where we expect to end the year and these estimates will be revised as we work through the financial forecasts after quarters 2 and 3

Projected Year Position

- Staff have estimated that the District will end the fiscal year (June 30) with a potential deficit of up to \$800,000 based on budgeted enrolment shortfalls in K-12 and international students
- These numbers are for the September count only with the February and May counts still to be reported
- The majority of the revenue and expenditure estimates are expected to be close to budget and will continued to be monitored during the 2nd and 3rd quarter forecasts

Assumptions and Next Steps

- There are a number of assumptions used in this forecast that may impact the final numbers

- These assumptions include:
 - a) A Classroom Enhancement Fund (CEF) recovery of 128.5 FTEs
 - b) That there will be no impact from the Ministry's Salary Differential calculation
 - c) Staffing processes will be completed by November
 - d) There will be a benefit holiday received this fiscal year equivalent to last year's amount
 - e) All other budget items will come in on budget

- Next steps include completing the 2nd quarter forecast in February at which time more of the variables will be known (CEF recovery, Salary Differential, February enrolment and actual staffing)

- If a pressure remains, still will develop a plan to:
 - a) reduce discretionary expenditures;
 - b) increase revenues where possible; and/or
 - c) request Board approval to access the Financial Reserve

Committee Info Note
Resources Committee Meeting
November 12, 2019
Agenda Item: 4.5 SEAPARC Joint Use Agreement

Introduction

- The District has an annual joint use agreement with Sooke Electoral Area Parks and Recreation Commission (SEAPARC)
- This agreement allows the School District to use SEAPARC assets in exchange for SEAPARC's use of School District assets
- The use of the assets is for free or at a reduced rate up to a maximum of \$15,500/year with the School District using approximately \$12,600 last year
- The agreement has been in place for a number of years and has been working well for both parties and staff are looking for Committee support to recommend that the Board approves this year's agreement

RECIPROCAL AGREEMENT

between

SCHOOL DISTRICT 62 (SOOKE)

and

CRD
(Capital Regional District)

THIS AGREEMENT made this _____ day of _____, 2019.

BETWEEN

CRD (Capital Regional District) hereinafter referred to as SEAPARC (SOOKE & ELECTORAL AREA PARKS and RECREATION COMMISSION), 2168 Phillips Road, Sooke, in the Province of British Columbia;

OF THE FIRST PART

BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 62 (SOOKE), 3143 Jacklin Road, in the City of Victoria, in the Province of British Columbia; (hereinafter referred to as the "Board")

OF THE SECOND PART

WHEREAS the Board is the Registered Owner of certain lands and premises used for public school purposes in that portion of School District No. 62 (Sooke) lying within the Municipalities of Colwood, Langford, Metchosin, Sooke and the Highlands, and the Juan de Fuca Electoral Area of the Capital Regional District (hereinafter referred to as the "School Facilities")

AND WHEREAS the SEAPARC operates as an agent on behalf of the owner of SEAPARC Leisure Complex at 2168 Phillips Road, Sooke, British Columbia, which lands and premises are used for public recreation; (hereinafter referred to as the "Recreation Centre").

This agreement will not contravene the *Local Government Act* or the operating agreement currently in effect between the Juan de Fuca Electoral Area and the District of Sooke which owns SEAPARC. Similarly, the *School Act* will not be compromised by any element of this agreement.

TERM

1. The Board and Society agree that the term of this agreement shall run from September 1, 2019 to August 31, 2020.

USE OF SCHOOL FACILITIES

2. The Board agrees that SEAPARC shall have the use of School Facilities lying within the District of Sooke, at the rates set out in Addendum A. Use of the facilities shall be in accordance with Addendum C.
3. The Board agrees that, except as otherwise provided herein, the said School Facilities shall be available for use by SEAPARC between the hours of 6:00 pm and 10:00 pm on school days, Monday to Thursday, and between the hours of 8:30 am and 4:30 pm on non-school days (Professional Development Days September to March, Spring Break and Summer Break and this does not include weekends or statutory holidays) and SEAPARC agrees to pay the additional custodial costs, per Addendum A, for use outside of the regularly scheduled custodial shift on non-school days. Use of School Facilities beyond the hours and days outlined will be subject to agreement by the Director of Facilities or their designate.
4. The Board agrees that, SEAPARC will have priority to book regularly scheduled facility booking by identified seasonal dates, in accordance to Addendum C - Priorities for Use. In order to recognize long term users of certain spaces, the Board retains the right to approve all bookings prior to the confirmation.
5. Both parties agree that the School Facilities will not be available for use during one of the two weeks of spring break. Space will not be available for the last week of August to the first day of school in September. The exact week and facilities effected will be identified prior to seasonal booking date in accordance to Addendum C.

6. No birthday parties will be permitted in School Facilities, unless approved by the Director of Facilities or designate.
7. Both parties agree to enter into rental agreements that include \$5 million of liability insurance and to add the other party as an additional insured.

USE OF SEAPARC's FACILITIES

8. SEAPARC agrees that the Board shall have the use of all SEAPARC's facilities lying within the District of Sooke, and the Juan de Fuca Electoral Area at the rates set out in Addendum B. Use of the facilities shall be in accordance with Addendum D.
9. SEAPARC agrees that, except as otherwise provided herein, SEAPARC's facilities shall be available for use by the Board between the hours of 8:00 am and 3 p.m. This clause applies only when SEAPARC's facilities are open to the public. Use of the SEAPARC's facilities outside of these hours will be subject to agreement by the Manager of SEAPARC or their designate.

RECIPROCAL ARRANGEMENTS

10. In the spirit of cooperation, each party to the agreement will allow the other "free" or agreed to "discounted" access to facilities to further Board and SEAPARC programs. These are outlined in Addendum E.

LIAISON COMMITTEE

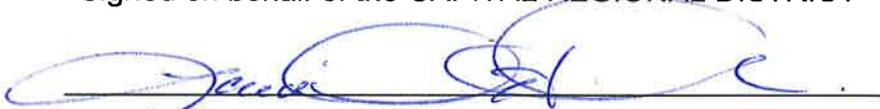
11. SEAPARC and the Board agree to establish a Liaison Committee to maintain the intent of the Agreement. Two members of each organization's administration will preside at these meetings. Meetings will be held at the request of either party. Problems related to building security, supervision, damages, rate schedules and other concerns will be addressed immediately by each party's senior administrator or their designates.

12. Any amendments to the intent of the Agreement will be addressed by the Liaison Committee and referred to the Board and SEAPARC for ratification.

DAMAGES AND RESPONSIBILITIES

13. Where Board or SEAPARC use is responsible for damage to facilities, the respective organization will be charged for the cost to repair or replace damaged items or property, or have the opportunity to repair the damage to the satisfaction of the other party.
14. SEAPARC and the Board agree that all use of their respective facilities will be coordinated and scheduled by each party's senior administrator or designate. Contracts for all activities taking place within the respective facilities shall be copied and forwarded to the appropriate party.
15. This agreement will be ongoing unless terminated by either party. Termination may be initiated by either party giving 90 days' notice in writing.

Signed on behalf of the CAPITAL REGIONAL DISTRICT



GM, Park & Environmental Services

LARISA HUTCHESON

Printed Name

Signed on behalf of the Board of School Trustees

Chair

Printed Name

Secretary-Treasurer

Printed Name

ADDENDUM A

FEES AND CHARGES

**SCHOOL DISTRICT NO. 62 (SOOKE)
SCHEDULE OF CATEGORIES**

GROUP A

School Programs
Parent/Teacher Meetings
Board Office Meetings
CUPE Local 459 and STA Meetings
Public Meetings and Civic Functions
Scholarships

NO CHARGE

(Where no direct School Board
labour charges are involved)

GROUP B

All organized youth activities,
ages 18 years and younger

PER RATE SCHEDULE GROUP B

GROUP B(1)

West Shore/ SEAPARC Youth Activities, Brownies,
Guides, Cubs, Scouts, Big Brothers,
4H, Forest Wardens, Venturers,
Cadets

PER RATE SCHEDULE GROUP B(1)

GROUP C

All organized adult activities,
ages 19 years and older
incl. strata groups
Religious groups
Not-for-Profit Groups

PER RATE SCHEDULE GROUP C

GROUP C(I)

West Shore/ SEAPARC Adult Programs

PER RATE SCHEDULE GROUP C(I)

GROUP D

Profit Making organizations or groups
Labour and political organizations

PER RATE SCHEDULE GROUP D

N.B. The School District is not prepared to rent to retail and merchandising concerns

SCHOOL DISTRICT NO. 62 (SOOKE)
RATE SCHEDULE
Effective September 1, 2019 – August
31, 2020

FACILITY	Group A	Group B Youth	Group BI Guides/ Scouting SEAPARC Youth	Group C Adult	Group CI SEAPARC Adult	Group D Commercial	After School Youth Commercial
Classroom, Art Room	No Charge	14.25	7.25	15.00	7.50	33.00	16.50
Mezzanine, Multipurpose Room, Lunchroom Libraries Parking Lots	No Charge	14.25	7.25	25.50	12.75	46.00	16.50
Elementary Gymnasium	No Charge	20.00	1000	36.00	18.00	135.00	\$25.00
Middle/Secondary Gymnasium	No Charge	31.00	15.50	46.00	23.00	150.00	\$35.00
Theatre	35.00	35.00	35.00	35.00	35.00	90.00	35.00
New Grounds/ Fields "A" (comparable with JDF fields)	No Charge	7.35	7.35	14.70	7.35	15.35 youth 30.70 adult	\$15.35
Grounds/Fields "B"	No Charge	7.00	7.00	14.00	7.00	14.00 youth 28.00 adult	
Non-Irrigated Fields "C"	No Charge	4.75	4.75	10.25	5.25	9.00 youth 20.00 adult	
Hockey Courts Youth Play only	No Charge	8.00	8.00	N/A	N/A	16.00 youth	

- All rates are per hour. Minimum 2 hour rental on all ground/fields
- Rate Calculation formula: Classrooms and gyms in align with WSPR/Fees & Charges and SD61 Gym fees
- Group BI SEAPARC Youth/ Youth Scouting and Girl Guides is ½ of Group B Youth rate
- Group CI SEAPARC Adult/WSPR/SD Joint Use Agreement - ½ of Group C rate
- Grounds increase in align with WSPR field rates

ADDENDUM A

MISCELLANEOUS CHARGES

Chairs: \$0.80 each/1 day rental (if available)
\$1.20 each/2 day rental (if available)
\$1.60 each/3 or more day rental (if available)
Cartage extra (at cost, if required from storage)

Tables: \$8.50 each/1 day rental (if available)
\$12.00 each/2 day rental (if available)
\$14.00 each/3 or more day rental (if available)
Cartage extra (at cost, if required from storage)

Cartage: 1 Person and 1 Van: \$50.00 per hour (minimum 1 hour)

Staging: To be negotiated with Facilities Office

Custodial: \$37.50 per hour (4 hour minimum callout) plus any additional cost that may be incurred by the Board for custodial services.

Tax(es) will be added where applicable. Rates are subject to change with 60 days' notice.

FEES AND CHARGES

**SEAPARC
RATE SCHEDULE**

**Effective September 1, 2019 –
August 31, 2020**

GROUP	Group A Session	Group B Per Hour	Group C Per Hour
Arena Rental	*\$82.00		
Arena staff	Market Rate/hr/per staff		
Skate Rental	*Free		
Bike Park/ Stan Jones Skate Park	*Free		
Pool/ Skate/ Golf Admission	*\$2.00		
Lifeguard/Instructor	Market Rate/hr/per staff		

Group A - School District 62 usage

* to a maximum value of \$15,500 per year

Note:

- Tax(es) will be added where applicable
- Rates are subject to change with 60 days' notice
- Staff wages are subject to annual increases
- Commercial rates are negotiated

**PRIORITIES AND REGULATIONS GOVERNING THE USE OF FACILITIES
SCHOOL DISTRICT NO. 62 (SOOKE)**

1. PRIORITIES FOR USE

- a. Board activities
- b. Edward Milne Community School Society programming
- c. **SEAPARC use***:
 - (i) Youth activities
 - (ii) Adult activities
- d. Public/Community rentals by permit as issued by EMCS Program Office
- e. Other

* Use-Agreements struck by the Board may be given a higher priority

2. ELIGIBILITY OF APPLICANTS

Contracts will only be issued to those 19 years of age or over.

3. BASIS FOR ALLOCATIONS

SEAPARC will enter requested space seasonally for priority use:

- **February 15** - Summer Session between May 1st to August 31st
- **June 1** - Fall Session between September 1st to December 31st
- **October 15** Winter/Spring Session between January 1st and April 30th

Priority for use of School Facilities, for Public/Community Rentals, will be given to non-profit groups from the Board's catchment area within each group's operating season.

4. USE OF FACILITIES

All activities must be confined to the areas of buildings and playing fields stipulated on the contract, and the contract holder must limit himself to the activities specified on the contract.

Use of School Board facilities will adhere to the Board's policies, procedures and regulations for use of its facilities.

The Board in consultation with SEAPARC reserves the right to add, delete or amend regulations at any time or to terminate any agreement immediately for cause.

5. CANCELLATION - SCHOOL BOARD

The Board reserves the right to cancel, suspend, or postpone any and all contracts when the facilities are required for School Board sponsored activities, provided that a minimum of 14-days' notice is given to the Society. Every attempt will be made by the School Board not to cancel scheduled events.

Contracts may be cancelled without notice where, in the opinion of the School Board, the facility is unfit for use.

**PRIORITIES AND REGULATIONS GOVERNING THE USE OF FACILITIES
SEAPARC**

1. PRIORITIES FOR USE

- a. SEAPARC programs
- b. School Board activities during regular school operating hours
- c. Community use
- d. Other

2. BASIS FOR ALLOCATIONS

SEAPARC facilities will be allocated in a manner that will ensure fair and equitable use of available resources to all participating schools.

3. USE OF FACILITIES

All activities must be confined to the areas of buildings and playing fields stipulated on the contract, and the contract holder must limit themselves to the activities specified on the contract.

Use of SEAPARC's facilities will adhere to SEAPARC's policies, procedures and regulations for use of its facilities.

SEAPARC in consultation with the Board reserves the right to add, delete or amend regulations at any time or to terminate any agreement immediately for cause.

4. CANCELLATION - SEAPARC

SEAPARC reserves the right to cancel, suspend, or postpone any and all contracts when the facilities are required for SEAPARC sponsored activities, provided that a minimum of 14-days' notice is given to the SEAPARC. Every attempt will be made by the SEAPARC not to cancel scheduled events.

Contracts may be cancelled without notice where, in the opinion of the SEAPARC, the facility is unfit for use.

ADDENDUM E

RECIPROCAL ASPECT

The parties agree that each party will have "free or discounted" access to facilities to further Board and SEAPARC's programs. The reciprocal value to each party is estimated to be worth \$15,500.

The Board will agree to make available to the SEAPARC \$15,500 of "free or discounted" gym, field or classroom use to assist the SEAPARC in its programs.

SEAPARC will make available to the School District annually free skate rental, \$2 pool admission, \$2 golf admission and \$2 arena admission and a reduction in Day Time Ice Rental Rate in exchange for the preferred rates for SEAPARC rentals of School District buildings, and the "free or discounted" use mentioned above.

The reciprocal value of \$15,500 will be tracked by SEAPARC. If either of the parties uses less than the \$15,500 value, no compensation will be exchanged between parties. If one party uses \$15,500 or less and the other party uses more than \$15,500, that party will compensate the other party by the amount over \$15,500. If both parties exceed \$15,500, the party with the greatest usage will pay the difference in dollars to the other party.

Addendum E will be evaluated annually by the Liaison Committee to ensure the agreement remains equitable for both parties.