



**MINUTES
BOARD OF EDUCATION
PUBLIC MEETING
LIVE MS Teams Event
September 28, 2021 – 7:00 p.m.**

TRUSTEES: Ravi Parmar, Board Chair Bob Beckett, Vice-Chair
 Bob Phillips Margot Swinburnson
 Allison Watson Dianna Seaton
 Wendy Hobbs

STAFF: Scott Stinson, Superintendent
 Harold Cull, Secretary-Treasurer
 Paul Block, Associate Superintendent
 Stephanie Hedley-Smith, Associate Superintendent
 Dave Strange, Associate Superintendent
 Dan Haley, Executive Director, HR
 Farzaan Nusserwanji, Executive Director, IT
 Sue Grundy, Manager Executive Operations
 Steve Tonnesen, Manager IT Operations

REGRETS:

SECRETARY: Kristina Ross

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by the Board Chair and he acknowledged the traditional territories of the First Nations.

2. AGENDA

2.1 Call for amendments and additional items

132. MOVED Allison Watson/Bob Beckett
That the Board of Education of School District 62 (Sooke) adopt the agenda of September 28, 2021 as presented.
CARRIED

3. MINUTES

3.1 Call for amendments to minutes

133. MOVED Margot Swinburnson/Dianna Seaton
That the Board of Education of School District 62 (Sooke) adopt the minutes of the June 22, 2021 meeting as presented.

CARRIED

4. INFORMATIONAL ITEMS AND ANNOUNCEMENTS

4.1 Board Chair Update – Ravi Parmar

Board Chair, Ravi Parmar provided a statement on behalf of the Board of Education honouring the National Day for Truth and Reconciliation, commemorating the history and ongoing trauma caused by residential schools and to honour those who were lost and the survivors, families and communities who continue to grieve.

4.2 Return to School Update – Scott Stinson

Scott Stinson provided a Return to School Update to the Board of Education. The District continues to receive its direction on communicable disease guidelines from the Public Health Officer. Due to an increase in COVID-19 rates among children, B.C. will resume a school exposure notifications system, which will disclose when an exposure has occurred. Scott Stinson requested that staff and students continue to follow health and safety protocols, complete daily health checks, strongly encouraged the use of masks, and asked visitors to the District to make appointments.

5. EDUCATIONAL PRESENTATIONS

5.1 '18-'21 Strategic Plan Final Report – Scott Stinson

SD 62 provided its '18-'21 Strategic Plan Final Report to the Board of Education. Despite the pandemic, the District was able to continue its work on the Strategic Plan, and staff provided an overview of its successes and key accomplishments.

134. MOVED Allison Watson/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the 2018-21 Strategic Plan Final Report.

CARRIED

5.2 '21-'25 Strategic Plan Accountability – Scott Stinson

The strategic priorities of Learning, Engagement and Growth are the foundation of the 2021-2025 Strategic Plan. The Board of Education is accountable for the goals and objectives of the three strategic priorities, and as such multiple data points will be used to measure, assess and understand progress. In addition to the Strategic Plan measures for progress, the District reports annually to the Ministry of Education on standard measures of success. Furthermore, the priorities of Learning, Engagement and Growth have been expanded in this Strategic Plan to ensure our students and staff can be themselves, feel they belong, and are supported and uplifted to be their very best in our vibrant, growing school district.

5.2.1 Strategic Plan

The Sooke School District presented its 2021-2025 Strategic Plan to the learning community. This Plan will guide the work that the Board of Education and the School District will be undertaking over the next four years. The strategic priorities of Learning, Engagement and Growth continue to be at the forefront in this new Plan.

5.2.2 Program Review

In the pursuit of organizational excellence and in the attempt to align the 2021-2025 Strategic Plan to the 2022-2023 Budget, the District has identified the need to perform a Program Review of its services. The Program Review will take several months to complete and review the following areas of delivery: Core Educational Services; Student Support Services; Special Program Service; Business Services, HR Services, and Digital Services. Once complete, the Technical Working Groups will provide overall recommendations to the Executive Team on areas of improved alignment, and summarize any areas of efficiency and savings, or improvements that can be made within existing budgets.

5.2.3 Framework for Enhancing Student Learning (FSEL) Report

The FSEL is the Ministry of Education's approach to continuous improvement for public education. The framework enables the improvement of student outcomes and equity through three main parts: the requirement of a multi-year strategic plan; public reporting on progress of the strategic goals and student outcomes; and support for SD's to help with planning, reporting and actions related to improving student outcomes. SD 62 has submitted its first annual FSEL.

135. MOVED Wendy Hobbs/Bob Beckett

That the Board of Education of School District 62 (Sooke) receive the Framework for Enhancing Student Learning Report and submit it to the Ministry of Education.

CARRIED

6. CORRESPONDENCE & DELEGATIONS

6.1 Correspondence:

- a. Letter from the Minister of Education, RE: Funding of SD 62, dated July 19, 2021.
- b. Email from Erin Letourneau RE: Reconsider Decision SD62 Bussing, dated September 2, 2021.
- c. Letter from the Honourable Katrina Chen, Minister of State for Child Care RE: Childcare BC, dated September 14, 2021.

136. MOVED Bob Phillips/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the Letter from the Minister of Education, dated July 19, 2021 RE: Funding of SD 62; the email from Erin Letourneau RE: Reconsider Decision SD62 Bussing, dated September 2, 2021, and the letter from the Honourable Katrina Chen, Minister of State for Child Care RE: Childcare BC, dated September 14, 2021

CARRIED

6.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each

STA – Rita Zeni

Rita Zeni recognized the National Day for Truth and Reconciliation, and spoke of the STA's Truth and Reconciliation Action Plan for this school year. She indicated that there are Education Assistant shortages in school sites, encouraged the Board of Education to mandate masks in K-3, spoke of the unclear messaging from the District on the holding of assemblies and large staff meetings, and the lack of day time custodians who were responsible for cleaning high touch surfaces.

CUPE – Amber Leonard

Amber Leonard welcomed all new and returning staff to the District. She thanked the custodial and grounds team for their efforts over the summer; in addition, she recognized the Transportation Department. Amber Leonard then provided a statement on behalf of CUPE 459 recognizing the National Day for Truth and Reconciliation, and noted that CUPE 459 will be displaying the 94 calls to action from the Truth and Reconciliation Commission at its local office. Furthermore, she voiced her support for the Seamless Day Childcare and the changes to the *B.C. School Act*.

PVP – Tess Vally

Tess Vally provided an update to the Board of Education on various events in the District. Millstream Elementary School has received a collaborative grant for the Millstream Creek Project, Ruth King Elementary Kitchen Renovation has been completed and they continue to purchase books through the Indigo Love of Reading Foundation Grant. Colwood Elementary is enjoying its new playground, and most elementary schools have participated in the annual Terry Fox Run. Tess Vally recognized the National Day for Truth and Reconciliation and spoke of District learning activities surrounding this day.

SPEAC – Sandra Arnold

Sandra Arnold indicated that SPEAC, in addition to other parent advisory councils in BC, have sent a joint letter to the Ministry of Education calling for the immediate implementation of a list of safety measures in schools. The measures include mandatory mask wearing for K-3 students, rapid testing for students, vaccination requirements for teachers and school staff, and faster exposure notifications for parents. The next SPEAC meeting will occur on October 20, 2021 via Zoom. SPEAC thanked the all District staff for their efforts in the return to school.

Canadian Parents for French – Billie-Jo Cavanaugh

No delegation.

Students

No delegation.

7. FINANCE, FACILITIES AND SERVICES

7.1 Report on the Audit Committee – Meeting held on September 21, 2021

Trustee Hobbs provided the Board of Education with an overview of the Audit Committee Meeting.

137. **MOVED** Wendy Hobbs/Bob Phillips

That the Board of Education of School District 62 (Sooke) approve the 20/21 financial statements as presented at the Audit Committee Meeting of September 21, 2021.

CARRIED

7.2 Report on the Resources Committee – Meeting held on September 14, 2021

Trustee Beckett provided the Board of Education with an overview of the Resources Committee Meeting.

138. **MOVED** Bob Beckett/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee Meeting of September 14, 2021.

CARRIED

7.3 Learning Loss/Pandemic Funding for 21/22 – Harold Cull

Harold Cull provided an update to the Board of Education on additional funding that the SD received from the Ministry of Education for learning loss and to address the impacts from the pandemic. The funding (\$703,199) will be used for learning loss initiatives, mental health services, ongoing ventilation work, and custodial staffing, supplies and equipment.

7.4 District Wide Enrolment & Budget update – Paul Block/Harold Cull

Harold Cull provided an enrolment update to the Board of Education on the initial enrolment numbers and funding. To date there is a 5.32% increase of students in the District, or 582 students. Enrolment will be finalized in the next two weeks with a report rolling up to the Ministry of Education in October 2021. Based on the current enrolment (11,513 students to date), the District can expect to receive approximately \$2.867 m of gross grant revenue from the budget recalculation process.

8. EDUCATION PROGRAM

8.1 Report on the Education-Policy Committee – Meeting held on September 7, 2021

Trustee Watson provided the Board of Education with an overview of the Education-Policy Committee Meeting.

139. **MOVED** Allison Watson/Bob Beckett

That the Board of Education of School District 62 (Sooke) endorse the district's participation

in the Ministry of Education Seamless Day child care pilot at a SD 62 Elementary School.

CARRIED

140. MOVED Allison Watson/Dianna Seaton
That the Board of Education of School District 62 (Sooke) receive the report from the Education-Policy Committee Meeting of September 7, 2021.
CARRIED

8.2 Adoption of Policies and Regulations – Scott Stinson

141. MOVED Allison Watson/Bob Phillips
Given that the required for period for notice of motion has been served,
that the Board of Education of School District 62 (Sooke) adopt the revised draft Policy A-350 “Trustee Professional Development”.
CARRIED
142. MOVED Allison Watson/Margot Swinburnson
Given that the required period for notice of motion has been served, that the Board of Education of School District 62 (Sooke) adopt the revised draft Policy and Regulations C-200 “Services to Students with Disabilities or Diverse Abilities”.
CARRIED
143. MOVED (WH Conflict of Interest) Allison Watson/Bob Beckett
Given that the required period for notice of motion has been served, that the Board of Education of School District 62 (Sooke) adopt the revised draft Policy E-221 “Evaluation of Teachers and Report Writing”.
CARRIED
144. MOVED (WH Conflict of Interest) Allison Watson/Bob Beckett
Given that the required period for notice of motion has been served, that the Board of Education of School District 62 (Sooke) adopt the revised draft Policy F-302 “Use of School Facilities for Child Care Programs”.
CARRIED

9. STUDENTS

9.1 Role and Responsibilities of School Counsellors – Dave Strange

Associate Superintendent Dave Strange, provided an overview of the roles and responsibilities of School Counsellors, as well as information on the scope of the role and what measures are in place to ensure best practice, professional counselling standards, supervision and support. Discussion centered around wait times for services, clinical intervention and connection to long-term supports, and the need for comparison data.

10. FOUNDATIONS & GOVERNANCE

10.1 Board Work Plan 2021/22 – Ravi Parmar

Ravi Parmar discussed the Board Work Plan 2021/22 and the priorities of the Board.

145. MOVED Allison Watson/Margot Swinburnson
That the Board of Education of School District 62 (Sooke) approve the 2021/22 Board of Education Work Plan as presented at the September 28, 2021 Public Board Meeting.
CARRIED

11. ADMINISTRATION

11.1 Superintendent's Report – Scott Stinson

Scott Stinson provided an update on the 2021-2022 School Start-up, the activities surrounding the National Day for Truth and Reconciliation that the District has engaged in, the rollout of the 2021-2025 Strategic Plan to staff and the ongoing discussions with the Pacheedaht Nation for a replacement of the elementary school, including a grade 6-12 Band operated school.

12. PERSONNEL

13. UPCOMING EVENTS

National Day of Truth and Reconciliation – September 30, 2021

14. FUTURE ITEMS

15. QUESTION PERIOD

Members of the public have the opportunity to ask questions related to agenda items. All media questions can be directed to the Manager, Communications for follow-up and response.

16. ADJOURNMENT

The meeting was adjourned at 9:34 p.m.

Certified Correct:



Chairperson of the Board



Secretary-Treasurer