

**MINUTES  
BOARD OF EDUCATION  
PUBLIC MEETING  
School Board Office  
3143 Jacklin Road  
September 24, 2019 – 7:00 p.m.**

---

TRUSTEES: Ravi Parmar, Board Chair      Wendy Hobbs  
              Bob Phillips                                Margot Swinburnson  
              Allison Watson

STAFF:        Scott Stinson, Superintendent  
              Harold Cull, Secretary-Treasurer  
              Stephanie Hedley-Smith, Associate Superintendent  
              Dave Strange, Associate Superintendent  
              Paul Block, Associate Superintendent  
              Dan Haley, Executive Director, Human Resources

REGRETS     Dianna Seaton, Vice-Chair  
              Bob Beckett

SECRETARY: Kristina Ross

---

There were 7 people in attendance.

**1. CALL TO ORDER**

The meeting was called to order at 7:06 p.m.

Ravi Parmar acknowledged the traditional territories of the First Nations.

**2. AGENDA**

**2.1 Call for amendments and additional items**

129.    MOVED Margot Swinburnson/Allison Watson  
          That the Board of Education of School District 62 (Sooke) adopt the agenda of  
          September 24, 2019 as presented.  
          CARRIED

**3. MINUTES**

**3.1 Call for amendments to minutes**

130.    MOVED Allison Watson/Wendy Hobbs

That the Board of Education of School District 62 (Sooke) adopt the minutes of the June 25, 2019 meeting as presented.

CARRIED

#### 4. INFORMATIONAL ITEMS AND ANNOUNCEMENTS

There were no informational items presented.

#### 5. EDUCATIONAL PRESENTATIONS

##### 5.1 Student Trip to Athens, Greece – March 18-28, 2020 – Royal Bay Secondary School – Angela Puszka

Angela Puszka presented the student trip to Athens, Greece.

##### 131. MOVED Bob Phillips/Wendy Hobbs

That the Board of Education of School District 62 (Sooke) approve the Royal Bay Secondary School trip to Athens, Greece from March 18-28, 2020, subject to the oversight and direction of the Superintendent's office.

CARRIED

#### 6. CORRESPONDENCE & DELEGATIONS

##### 6.1 Correspondence

There were no pieces of correspondence discussed.

##### 6.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each

###### STA – Jennifer Anderson

Jennifer Anderson spoke regarding the safety of STA members, the upcoming visits of Trustees to school sites, and the staffing of the Labour Relations Manager's position.

###### CUPE – Amber Leonard

Amber Leonard recognized the SD 62 All Staff Day, transport safety and security upgrades and appreciates the District continuing to address the safety needs of the students and drivers.

###### PVP – Scott Manning

Scott Manning recognized the facilities team for their work on his school's start-up and gave an overview of important dates to remember.

###### SPEAC – Melanie Armstrong

No representative from SPEAC present.

###### Canadian Parents for French – Amanda Culver

Amanda Culver provided an overview of the program and indicated that the local chapter is currently recruiting volunteers; its next meeting is scheduled for October 1, 2019 at 6:30 p.m.

##### 6.3 Public Delegations

There were no public delegations.

#### 7. FINANCE, FACILITIES AND SERVICES

##### 7.1 Report on the Resources Committee – Meeting of September 17, 2019

Highlights from the Resources Committee meeting of September 17, 2019 were summarized.

##### 132. MOVED Allison Watson/Wendy Hobbs

The Resource Committee recommends the Board of Education of School District 62 (Sooke) direct staff to review the following areas of transportation and report back to the Resources Committee in November 2019:

- Administration and/or ridership fees;
- Walk limits (urban/rural) of specific routes;
- Pick up and drop off areas; and
- Routes to bus stops (must be safe/efficient).

CARRIED

133. MOVED Wendy Hobbs/Margot Swinburnson

The Resources Committee recommends the Board of Education of School District 62 (Sooke) approve and sign the Goudy Field Use Agreement as presented to the Board at its September 24, 2019 meeting.

CARRIED

134. MOVED Wendy Hobbs/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee meeting of September 17, 2019.

CARRIED

7.2 Report on the Audit Committee – Meeting of September 17, 2019

Highlights from the Audit Committee meeting of September 17, 2019 were summarized.

135. MOVED Wendy Hobbs/Bob Phillips

The Audit Committee recommends the Board of Education of School District 62 (Sooke) approve the audited financial statements for the year ending June 30, 2019 as presented at the September 17, 2019 Audit Committee meeting.

CARRIED

136. MOVED Wendy Hobbs/Bob Phillips

That the Board of Education of School District 62 (Sooke) receive the report from the Audit Committee meeting of September 17, 2019.

CARRIED

**8. EDUCATION PROGRAM**

8.1 Report on the Education-Policy Committee – Meeting of September 10, 2019

The report from the Education-Policy Committee was presented.

Staff continue to work on a draft version of the Sponsorships and Donations Policy and regulations. Trustees confirmed that the policy direction being taken is consistent with Board intent. The Education Policy Committee intends to give notice of motion at the next Board of Education Meeting in October 2019.

137. MOVED Bob Phillips/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft new Policy C-426-Provision of Menstrual Products.

CARRIED

138. MOVED Bob Phillips/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the report from the Education-Policy Committee meeting of September 10, 2019.

CARRIED

**8.2 International Program Travel to China**

Scott Stinson provided an update to School Board members on the status of international travel to China.

**9. STUDENTS**

**9.1 Enrollment Update-as at September 20, 2019**

Paul Block provided an update on SD 62 enrollment numbers:

**9.2 Student Reporting Pilot Update for 19/20**

Paul Block provided an update to Trustees. The Ministry's survey development and approval process has been slightly delayed; as a result, the Ministry is moving the survey launch to the first week of October 2019.

**10. FOUNDATIONS & GOVERNANCE**

**10.1 Board's Annual Work Plan**

Scott Stinson provided an overview of the Board's Annual Work Plan.

**10.2 Board and Committee Meeting Dates**

Scott Stinson provided an overview of the upcoming Board and Committee Meeting dates.

**10.3 BCSTA Review of School Site Acquisition Charges**

Board Chair, Ravi Parmar, currently sits on the BCSTA Capital Working Group. He provided discussion surrounding land acquisitions and charges.

139. MOVED Margot Swinburnson/Allison Watson

That the Board of Education of School District 62 (Sooke) endorse the nine recommendations outlined in the BCSTA Capital Working Group SSAC Discussion Paper.

CARRIED

**11. ADMINISTRATION**

**11.1 Superintendent's Report – Scott Stinson**

Scott provided a verbal report to the Board on meetings, staffing updates and events over the last month.

**12. PERSONNEL**

No personnel matters were discussed.

**13. UPCOMING EVENTS**

13.1 Start the Conversation – Brain Injury & Mental Health Conference – October 10, 2019, Belmont

13.2 Joint Partner Liaison Meeting (Chairs, Superintendents, Secretary-Treasurers, Ministry of Education) on October 18, 2019

**14. FUTURE ITEMS**

No future items were discussed.

**15. QUESTION PERIOD**

Members of the public posed questions to the Board.

**16. ADJOURNMENT**

The meeting was adjourned at 8:48p.m.

Certified Correct:



Chairperson of the Board



Secretary-Treasurer